

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MAY 6, 2015**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, May 6 2015 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Dave Thomas, Heidi Leach, Diane Kelly and Mayor Warren Stone. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Administrative Assistant Nicki Vogt and Public Works Supervisor Matt Zinniel. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda, with the addition of 7d-Approve Property Value Adjustments. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Thomas and was seconded by Council Member Kelly to approve the April 15, 2015 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Thomas, Kelly, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

- a. Annexation of Property. Mayor Stone opened the Public Hearing and read the Public Hearing Procedure.

The City has received a Petition for Annexation of Property located on the west side of Minnette Road, which is the City Limit road with Sauk Centre Township.

The Petition was for an Annexation by Ordinance proceeding. A copy of the petition was sent to Sauk Centre Township with an offer to negotiate an Orderly Annexation Agreement as an alternative to the Annexation by Ordinance proceeding. No request was received so the City is proceeding with the Annexation by Ordinance.

Prior to the City adopting the Ordinance, it must first conduct a Public Hearing. Notices were sent to neighboring property owners and Sauk Centre Township and was also published in the Sauk Herald.

The area proposed to be annexed is one acre in size. The reason for the request is so that access can be gained for municipal utilities, including sewer and water.

The property location is 290 Minnette Road. The Legal Description is Lot One (1), Block One (1), of Rieland's Addition

As part of the proceeding, the City Ordinance must declare how payment will be made to the Township, which is required by law. The proposal is to remit an equal amount each year to the Township equal to its share of property tax for the Pay 2016 tax year which is based on the value of the property on January 2, 2015. (\$88.00).

It was noted that a new garage was built on the property in 2014.

Mayor Stone asked for persons to speak in favor.

Tim Deschene, property owner. Mr. Deschene stated that he purchased the property one year ago. At that time he applied for a permit from Sauk Centre Township for a 36x36 garage, which was approved. His plan is to build a home north of the existing garage and wants to be able to have City water and City sewer.

Josh Rieland – 304 Minnette Road. Mr. Rieland stated that he is in favor of the annexation as long as no other property in that neighborhood be annexed along with the proposed parcel.

Mayor Stone called for additional persons to speak in favor. None spoke.

Mayor Stone called for persons to speak in opposition.

Mary Graves - Minnette Court. Ms. Graves expressed her concern that she did not want her property to be annexed along with the requested parcel.

Mayor Stone called for additional persons to speak in opposition. None spoke.

Mayor Stone closed the Public Hearing. See 7a.

6. REPORTS/PRESENTATIONS

- a. Stearns County Attorney Janelle Kendall reported on the 2014 Prosecution Report for the City of Sauk Centre. There were a total of 197 Misdemeanors and 20 Gross Misdemeanors in 2013.

The contract with the County includes adult criminal and juvenile investigative legal advice for all members of Stearns County law enforcement agencies. Their attorneys carry cell phones 24 hours a day, 7 days a week for law enforcement legal advice as needed.

In 2014 Stearns County provided 47 hours of law enforcement training opportunities and legal updates at no cost to all members of the Sauk Centre Police Department. Additionally, they assist victims of crime as allowed by law through personal help, referrals and restitution collection.

- b. The Park Board met on Tuesday, May 5th and discussed the following:
- Added an additional monthly site, making 11 total monthly sites.
 - Received update on the Splash Pad.
 - Reviewed the Splash Pad Naming Rights criteria.
 - Discussed the Splash Pad rain garden and accepted volunteers.
 - Reviewed the suggested improvements to be made at the Towerview Park Fields.
- c. The EDA met on Tuesday, May 6th and discussed the following:
- Chamber update on business site visits.
 - A request was received to purchase a portion of the railroad property.
 - Discussion of criteria for the development of the Industrial Park property.
 - A counteroffer was received for the Unger Property land rent.

7. ACTION ITEMS

- a. See 6a.

The Council had further discussion on the annexation request. Stone stated he has a concern about this request and feels that the City has historically annexed larger parcels or groups of parcels in a neighborhood rather than a single parcel and also that the City would generally annex along section lines. It was confirmed that the structure on the property met all City zoning rules as far as setbacks and impervious coverage. It was noted that the structure is larger than would be allowed under City Ordinance so would be considered lawfully existing non-conforming similar to other properties in the City.

A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve Ordinance No. 759, An Ordinance of the City of Sauk Centre, Minnesota Annexing Land Located in Sauk Centre Township, Stearns County, Minnesota Pursuant to Minnesota Statutes 414.033 Subdivision 2 (3), Permitting Annexation by Ordinance, as well as pay Sauk Centre Township \$88/year for 5 years. A vote being recorded as follows: For: Council Members Thomas and Leach. Against: Council Members Johnson, Kelly and Mayor Stone. The motion failed due to lack of majority vote.

No further motion was introduced.

- b. The Chamber has also requested uses of various City parking lots, parks, and streets for Sinclair Lewis Days as follows:
1. Lunch at City Hall – Wed., July 15 – 10:00 a.m. – 1:30 p.m.
 2. Turtle Races/Wacky Water Night– SL Park & Parking Lot – Wed., July 15 – 5:30 p.m. – 6:30 p.m.
 3. Kiddie/Pet Parade, Magician/Balloon Twister & DJ – Close Park Road & Use of SL Park – Wed., July 15 –6:30 p.m. to 9:00 p.m.

4. Yoga in the Park – Use of SL Park – Fri., July 17 – 7 a.m.
5. Fireworks/Music/Hot Dog Eating Contest/Bicycle Stunt Shows – Close Park Road & Use of SL Park for Bicycle Stunt Shows & Fireworks Permit - Fri., July 17 – 6:00 p.m. to dusk. (Map attached regarding Fireworks).
6. Crazy Days – Use of Downtown Sidewalks for Crazy Days Sale, Sat. July 18.
7. Craft Fair/Family Fun Festival – Close Park Rd & Use of SL Park – Sat., July 18, 7:30 a.m. to 4 p.m.
8. Approval of Parade Road – State – 9th - Ash – 4th – Birch– 9th - Ash to Fairgrounds - Sat, July 18, 7:00 p.m. (New route due to road construction)
9. Fly In Breakfast – Sauk Centre Airport – Sunday, July 19 – 7:00 a.m. – 1:00 p.m.

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the above uses as request, including road closures and the parade route. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

- c. Ambulance Director Kathy Struffert is recommending that Christina Heinen be promoted from probationary EMT Status. She has passed EMT classes, completed the required hands-on practical exams and the National Registry written test to become a National Certified EMT.

A motion was made by Council Member Johnson and was seconded by Council Member Kelly to approve the appointment of Christina Heinen as a probationary EMT with the Sauk Centre Ambulance Department. A vote being recorded as follows: For: Council Members Johnson, Kelly, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

Mayor Stone reconvened the Local Board of Appeal and Equalization meeting.

- d. On May 4, 2015, the City Council conducted the Local Board of Appeal and Equalization Hearing for the Pay 2016 Property Tax Evaluations.

Following the hearing, an adjustment was made to one property at 611 Getty with direction to the Assessor to re-evaluate one property at 343 Morningview. After the meeting, another owner at 436 E. River Blvd. who was present spoke with the Assessor to discuss how his property is valued and a change is recommended on this property as well.

The recommendation of the Local Assessor is as follows:

ID #94.58653.0204 – Kortan – Adjusted SF of 2nd Story in addition to an adjustment based on comparable homes and market evidence. Recommend reduction of \$16,100 to \$308,900.

ID #94.58289.0828 – Christen, 436 E. River Blvd - Adjustment due to floor covering. Was valued as wood, but is actually laminate. Recommend reduction of \$400 to \$272,800.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to approve the reduction of the Kortan parcel to \$308,900 and the Christen parcel to \$278,800. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the Board of Appeal and Equalization meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda items:

a.	Schedule of Claims -	Unpaid Claims	\$94,974.64
		Paid Claims	<u>\$13,971.77</u>
		Total	<u>\$108,946.41</u>

b. Resolution No. 2015-32, Resolution Accepting Contributions as follows:

Men’s Card Playing Group	\$209.00	Senior Center
American Legion Post 67	\$500.00	Splash Pad
American Legion Post 67 (2 bikes)	\$170.94	Police Dept. Bike Rodeo
Verizon Wireless	\$125.00	Splash Pad

c. An Assembly Permit request was received from Father Jeremy Theis/Deborah Holt for a Corpus Christi Procession to be held on June 7, 2015 at Our Lady of Angels. About 200 people are expected to attend. The procession will be from Our Lady of Angels Church down to Ash Street to St. Paul’s Church and back down Birch Street.

d. Gambling Application for Exempt Permit request received from Sauk Centre Lions Club for a raffle and pull tabs on July 30 – August 2, 2015 at the Stearns County Fairgrounds.

e. Gambling Application for Exempt Permit request received from Sinclair Lewis Days Festival Foundation for a raffle on July 19, 2015 at the Sauk Centre Chamber office.

f. Resolution 2015-33, Resolution Approving Sale of Excess Property – SCFD.

A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

The Council thanked the Men's Card Playing Group, American Legion Post 67 and Verizon Wireless for their generous donations.

11. INFORMATIONAL ITEMS

- a. The Sauk River Water Festival is being held at the Sinclair Lewis Park on Wednesday, May 13, 2015.
- b. Dustin VonWahlde is scheduled to advance to Step 8 of the Police Union Wage Scale effective May 15, 2015. This is the final step on the Union Scale.

VonWahlde began working for the City on March 23, 2008.

12. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer