

**MINUTES OF THE SEPTEMBER 9, 2019 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Dave Thomas at 4:00 p.m. on September 9, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Mark Roberg (arriving a few minutes late), Jeff Bromenshenkel, Dave Thomas, John Egan and Ted Spanier. Also present were Chuck Anderson, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, and General Manager Debbie Boyer.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on August 12, 2019.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the August 2019 accounts payable in the amount of \$694,495.99.

Motion carried unanimously four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, October 14, 2019 at 4:00 p.m.

OLD BUSINESS:

NEW BUSINESS :

7a. A motion was made by Commissioner Spanier and seconded by Commissioner Egan to approve Youth Hockey/Civic Arena Advertising in the amount of \$150.00. Motion carried five to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the proposal from CliftonLarsonAllen for the 2019 Audit in the amount of \$16,150. Motion carried five to zero.

c. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve the Safety Contract from MMUA in the amount of \$11,550. Motion carried five to zero.

d. Chuck Anderson was present to discuss a water service line split for a property he has on Lakeridge. Discussion was held and a motion was made by Commissioner Spanier and seconded by Commissioner Bromenshenkel to table this issue for further review. Motion carried five to zero.

e. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the change order from Worm's Lumber for the concrete apron to the new warehouse. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. Commissioner Thomas updated the Commission on the MMUA Summer Conference at Breezy Point which was held on August 19-21st.

b. Personnel Committee

GENERAL MANAGER & SUPERVISOR' S ITEMS :

9a. Discussion was held on Attorneys. General Manager Boyer will contact our current Attorney, Thomas Mayer and discuss his timeline for services. Once we have a timeline, we can start a process of calling attorneys in the surrounding area for our future needs.

b. Discussion was held on the City's Engineer. Commission/General Manager Boyer need to reach out to City Administrator Vicki Willer about an interest on whether or not to seek other options for a

City Engineer. This has not been addressed before and Commission felt it might be the time to at least explore the idea.

c. By general consent, the Commission approved for the Sauk Centre Police Department to use the old warehouse. This arrangement would be for up to two years. City Administrator Vicki Willer said the City would insure the building during this time.

FOR YOUR INFORMATION ONLY

1. Reminder of Open House on September 27, 2019 11am-1 pm.
2. MESERB Correspondence/ Enc.

Being no further business, a motion was made by Commission Spanier and seconded by Commissioner Egan to adjourn the meeting at 5:20 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission