

**MINUTES OF THE SEPTEMBER 14, 2020 SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Spanier at 4:30 p.m. on September 14, 2020 at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, Jeff Bromenshenkel, John Egan, and Commissioners Senst and Roberg arriving later. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, and Secretary Debbie Boyer.

**MINUTES:**

2. By general consent, the following minutes were approved:
  - a. The minutes of the last Regular Commission Meeting held on August 10, 2020.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the August 2020 accounts payable in the amount of \$531,852.32.

Motion carried three to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved the Monthly and Investment Report's as presented by Secretary Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, October 12, 2020 at 4:30 p.m.

**OLD BUSINESS:**

**NEW BUSINESS:**

7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the 2020 audit proposal from CliftonLarsonAllen in the amount of \$16,300. Motion carried five to zero.

b. A motion was made by Commissioner Senst and seconded by Commissioner Egan to approve MMUA's Safety Contract in the amount of \$11,700. Motion carried five to zero.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to retain the current coverage of \$2,000,000 and waive statutory limits on liability coverage from the LMCIT. Motion carried five to zero.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a&b. Supervisor Bauer discussed the need to replace the daft at the wastewater plant. He also discussed the need to do an upgrade to the screen at the wastewater plant. General Manager Boyer will reach out to Tim Miller of MRES and have him put these expenses into the rate study. Further discussion will be held regarding these two upgrades.

c. By general consent the Commission approved going forward with getting prices for a new trencher replacement. There is an interest to go in with the City to purchase a small backhoe. If the Commission decides on this route, then there would be no need to purchase a trencher. Supervisor Ellering will contact various vendors and bring quotes to the next Commission meeting.

d. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve the estimate from Ron Moritz Construction in the amount of \$3975 for the removal and replacement of cement on the Warehouse #2 aprons. This bid also includes protection poles around the doors. Motion carried five to zero.

**FOR YOUR INFORMATION ONLY**

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:20 pm. Motion carried five to zero.

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Debbie Boyer, Secretary  
Sauk Centre Public Utilities Commission