

**MINUTES OF THE SEPTEMBER 13, 2021, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on September 13, 2021, at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, Jeff Bromenshenkel, Mark Roberg, Wayne Senst, and John Egan. Also, present were Mark Maloney of MN National Bank, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Mark Roberg leaving at 4:55 p.m.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on August 9, 2021.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the August 2021 accounts payable in the amount of \$610,351.20.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, October 11, 2021, at 4:30 p.m.

OLD BUSINESS:

6a. An update was given by General Manager Boyer on Unit #31 water truck. The order is cancelled, but it is price protected. Utility will receive 2021 prices for a 2022 truck. No action was needed at this time.

NEW BUSINESS :

7a. At 4:30 p.m. Mark Maloney from MN National Bank of Sauk Centre was present to discuss the Liability and Worker's Compensation renewal through LMCIT. A motion was made by Commissioner Roberg and seconded by Commissioner Sens to approve the regular option for Workers' Compensation coverage and retain the current coverage of \$2,000,000 and waive statutory limits on liability coverage. Motion carried five to zero.

b. A motion was made by Commissioner Sens and seconded by Commissioner Egan to approve MMUA's Safety Contract in the amount of \$12,050. Motion carried four to zero.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Egan to approve the 2021 audit proposal from CliftonLarsonAllen in the amount of \$17,000 plus the 5% tech fee. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. Information was presented by Supervisor Bauer for the Water Conservation Service Results. One suspected leak area was found at this time and repairs have been made.

b. Water/Wastewater Supervisor Bauer informed the Commission of repairs needed on fuel tank at the Wastewater Plant. More information, including quotes for fixing and/or replacing with an above ground tank will be brought to another meeting.

c. Supervisor Bauer informed the Commission on repairs needed on Unit #43. Another quote is being sought. Bauer will have another quote available for the October 2021 meeting.

d. General Manager Boyer updated the Commission on Industrial Park So. and 2nd Street project. Informational only, no action needed.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to adjourn the meeting at 6:02 pm. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission