

**MINUTES OF THE JULY 13, 2020 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Spanier at 4:45 p.m. on July 13, 2020 at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, Jeff Bromenshenkel, Mark Roberg, Wayne Senst and John Egan. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, Mark Janovec from Stantec, Sarah Boser from Sauk River Water Shed District and Secretary Debbie Boyer.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on June 8, 2020.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Egan and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the June 2020 accounts payable in the amount of \$365,962.39.

Motion carried unanimously five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved the Monthly, Investment, and Delinquent Reports as presented by Secretary Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, August 10, 2020 at 4:30 p.m.

OLD BUSINESS:

4:30 6a. The Wellhead Protection Plan Part 2 Public Hearing was held at 4:30 (prior to the regular meeting). Mark Janovec from Stantec discussed the plan. A motion was made by Commissioner Egan and

seconded by Commissioner Bromenshenkel to move forward with submitting the plan. Motion carried five to zero.

A motion from Commissioner Senst and seconded by Commissioner Roberg to adjourn the WHP Part 2 Public Hearing at 4:45 p.m. Motion carried five to zero.

NEW BUSINESS:

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to accept the quote for \$6,031 from Breitbach Construction for a Gate Valve Replacement by Grove Lake/Getty Street/ Railroad Avenue area. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. CIP Report was reviewed by the Commission.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A discussion was held on sewer back-ups that took place on the north end of town. Our wastewater department had been working in the area of the back-ups the day before the incident happened. The wastewater department was doing their normal maintenance to the sewer system. Due to an unforeseen number of excessive wipes in the sewer line, the insurance adjuster has recommended that these back-ups could be covered under our insurance. The adjuster acknowledged that our lines are maintained appropriately. However, the adjuster also could see a slight question on liability to the utility. After a lengthy review of the situation, the adjuster agreed to pay the homeowners for their damages. Typically, the utility is not liable for any sewer back-up issues that can result to a homeowner.

b. WAPA gave notice that there will not be a drought adder component.

FOR YOUR INFORMATION ONLY

1. Red Rock Hydroelectric Project / Enc.

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Senst to adjourn the meeting at 5:30 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission