

**MINUTES OF THE JUNE 8, 2020 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Spanier at 4:30 p.m. on June 8, 2020 at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, Jeff Bromenshenkel, Mark Roberg, Wayne Senst and John Egan. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering and Secretary Debbie Boyer.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on May 11, 2020.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the May 2020 accounts payable in the amount of \$1,125,504.73.

Motion carried unanimously five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved the Monthly and Investment Reports as presented by Secretary Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 13, 2020 at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to

approve the bid for landscaping in front of the office from Tree Top Nursery in the amount of \$5414.60.

Motion carried five to zero.

b. A discussion was held on a customer who incurred a large water bill. The homeowner did not contact us to get in and get a reading, therefore we didn't read the meter from December of 2019 to June of 2020.

The residence will be billed for the water, although we could offer a payment plan to this individual.

c. A discussion was held on the civil defense sirens in town. The utility will continue to listen if they are working, and also help the police department if a siren needs to be taken down for fixing.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer informed the Commission that there will be a Public Meeting on July 13, 2020 for the Wellhead Protection Part 2 plan at the SCPUC building. This meeting will be held prior to the regular meeting.

b. MRES 's Member Power Supply Resource Pie Chart was available for the Commission to review.

c. COVID was discussed and the Commission agreed to have staff back to regular hours. No formal action was needed.

FOR YOUR INFORMATION ONLY

1. Final payment from the City of Sauk Centre for Costello Property

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Sens to adjourn the meeting at 5:20 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission