

**MINUTES OF THE JUNE 14, 2021, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on June 14, 2021, at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, John Egan and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Wayne Senst arrived at 4:40 p.m. and Commissioner Jeff Bromenshenkel was absent.

**MINUTES:**

2. By general consent, the following minutes were approved:
  - a. The minutes of the last Regular Commission Meeting held on May 10, 2021.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the May 2021 accounts payable in the amount of \$390,788.81.

Motion carried three to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 12, 2021, at 4:30 p.m.

b. Information was given on the Red Rock Tour through MRES July 22, July 29, or August 5, 2021. Currently, there did not seem to be any interest in attending.

**OLD BUSINESS :**

6a. General Manager Boyer and Water/Wastewater Supervisor Bauer discussed with the Commission the Final Approval of the Amended Wellhead Protection Plan-Part 2. Informational only and no action was needed.

**NEW BUSINESS :**

7a. Water/Wastewater Supervisor Bauer discussed with the Commission two quotes from Traut Companies for Test Wells. Informational only at this time, no action was needed.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. A motion was made by Commissioner Roberg and seconded by Commissioner Sens to approve the three agreements with the DGR Task Order Engineering Agreement. Motion carried four to zero.

b. A motion was made by Commissioner Egan and seconded by Commissioner Sens to approve the Water Leak Detection Proposal from Water Conservation Services, in the amount of \$2,990 for 320 hydrants. Motion carried four to zero.

**FOR YOUR INFORMATION ONLY**

1. Conserve Water Voluntarily Notice
2. Sauk Centre CDR update (Water Heaters)
3. No Conflict of Interest with Chris Sunderman

Being no further business, a motion was made by Commissioner Roberg and seconded by Commissioner Egan to adjourn the meeting at 5:30 pm. Motion carried four to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission