

**MINUTES OF THE JUNE 10, 2024, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on June 10, 2024, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Warren Stone, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Sens was absent.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on May 13, 2024.
 - b. The minutes of the Special Meeting held on June 5, 2024.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the May 2024 accounts payable in the amount of \$741,827.51.

Motion carried four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 8, 2024, at 4:30 p.m.

b. Commissioner Spanier will be attending the MMUA Roundup meeting on June 27, 2024, in Alexandria.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the 2024 WaterFest donation request from Sauk River Watershed District in the amount of \$1,000.00. Motion carried four to zero.

b. Five bids were received for the 69 kV North Transmission Line Construction. Michels Power, Inc. in the amount of \$460,874.04, Watts Electric Company in the amount of \$474,061.65, Altitude Energy, LLC in the amount of \$821,762.50, and P&G Power Co in the amount of \$839,741.51. A motion was made by Commissioner Bromenshenkel to award the contract to Synergy Powerline Construction in the amount of \$396,349.00 and was seconded by Commissioner Stone. Motion carried four to zero.

c. A motion was made by Commissioner Stone and seconded by Commissioner Roberg to approve Change Order #1 from SEH in the amount of \$7,099.00 for the mobilization for drilling two additional rotosonic pilot holes and moving the location of proposed for Well #8. Motion carried four to zero.

d. Commissioner Bromenshenkel made a motion to approve Traut Companies Pay Application #2 for Well #8 in the amount of \$17,556.00. Commissioner Roberg seconded the motion. Motion carried four to zero.

e. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve Task Order No. 4 from DGR Engineering for Phase 1B and Phase 2. Motion carried four to zero.

f. The Commission acknowledged Payment #1 to Castrejon made in May in the amount of \$166,740.04. The Commission also acknowledged and accepted Payment #2 in the amount of \$178,879.30.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

- 9a. Water/Wastewater Supervisor Glenn Bauer informed the Commission on the Raw Water Main Hydraulic Modeling memo from SEH. More information will be brought to another meeting, no action needed.
- b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to approve the Big Sauk Lake Association Membership Dues in the amount of \$35. Motion carried four to zero.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:13 p.m. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission