

**MINUTES OF THE JUNE 10, 2019 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Dave Thomas at 4:00 p.m. on June 10, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Mark Roberg, Jeff Bromenshenkel, Dave Thomas, John Egan and Ted Spanier. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, and General Manager Debbie Boyer,

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on May 13, 2019.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the May 2019 accounts payable in the amount of \$433,831.75.

Motion carried unanimously five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly, and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 8, 2019 at 4:00 p.m.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Spanier and seconded by Commissioner Roberg to approve the proposal from Brothers Fire and Security in the amount of \$3763.00. Proposal is for an update to the

water plant and bringing items up to code. Motion carried five to zero.

b. Discussion was held on the need for a generator at the water plant that would be available to the utilities if needed during an emergency. Supervisor Bauer contacted Ziegler and Ziegler presented a couple quotes on rental of generators during an emergency. No action was taken on this matter.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. John Egan was appointed to the Sauk Centre Public Utilities Commission and has done the Oath of Office.

b. Personnel Committee

GENERAL MANAGER & SUPERVISOR' S ITEMS:

9a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Egan to approve the proposal from Stantec, for engineering, in the amount of \$12,800 for the Wellhead Protection Plan Part 2. Motion carried five to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the quotes from Traut Companies for Well #1. Quotes are for rehab and water safe acid treatment (shock-it) for \$21,120 and pump replacement parts and installation for \$22,439.75. Motion carried five to zero.

c. Discussion was held on the Daft issues at the wastewater plant. Supervisor Bauer had some quotes on various options for a fix. The wastewater department will continue to investigate this issue. This issue will be costly, and the department plans to do as much work as they can themselves.

d. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve the MMUA Delegate Appointment. Motion carried five to zero.

FOR YOUR INFORMATION ONLY

1. CDR Report / Enc.
2. Felling Trailers
3. MN Depart. Of Health/Sanitary Survey Report / Enc.
4. North End Project

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Spanier to adjourn the meeting at 5:20 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission