

**MINUTES OF THE APRIL 8, 2019 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by Vice President Ted Spanier at 4:00 p.m. on April 8, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Roy Walz, Mark Roberg and Jeff Bromenshenkel. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer and Mary Reedy of CliftonLarsonAllen LLP. Commissioner Thomas was absent.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on March 11, 2019.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Walz and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the March 2019 accounts payable in the amount of \$556,263.55.

Motion carried unanimously four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and Delinquent Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, May 13, 2019 at 4:00 p.m.

b. Commission approved to send interested staff to tour the Laramie River. This tour is organized by Missouri River Energy Services and is scheduled for August 27 & 28th of 2019.

c. MMUA's Summer Conference is August 19-21st at Breezy Point Resort in Brainerd. Commission and

staff will get back to General Manager Boyer on who would like to attend.

OLD BUSINESS :

6a. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to hire A&H to redo the flooring throughout the hallway. Amount of project is \$2500. Motion carried four to zero.

NEW BUSINESS :

7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Walz to approve payment to Middle Sauk Water Festival Committee for 2019 in the amount of \$1000. Motion carried four to zero.

b. Discussion was held on replacing the garage door openers to all seven of the warehouse doors. Commission approved staff go out and get quotes for this.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Walz to approve the 2018 Annual Audit that was presented by Mary Reedy of CliftonLarsonAllen. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. C.I.P Rebate Recap was presented to the Commission for review.

b. Personnel Committee

GENERAL MANAGER & SUPERVISOR' S ITEMS :

9a. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to approve the Warehouse Payment #1 from Worms Lumber and Ready Mix in the amount of \$90,245.00. Motion carried four to zero.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the bid from Roof 1-RBR Inc. in the amount of \$31,168 and the option to upgrade to a layer of 1 ½ inch insulation in the amount of \$1,850 for a total of \$33,018. Motion carried four to zero.

- c. Supervisor Bauer updated the Commission on the draft and chemical feed issues at the wastewater plant. He will be presenting further information at the May 2019 meeting.
- d. Supervisor Bauer and General Manager Boyer informed the Commission that the litigation is moving forward but no discussion could be held.
- e. Water/Wastewater Supervisor Bauer discussed maintenance needed for Well #1. The Commission agreed with Supervisor Bauer to proceed with scheduling maintenance to this well.

FOR YOUR INFORMATION ONLY

1. Reminder of MRES Annual Meeting on May 8-9, 2019 in Sioux Falls.
2. A student was chosen for the SC Dollars for Scholars Award from SCPUC.
3. Sauk Centre Public Utilities Recognized for Reliable Electric Service.
4. Shannon Ellering off Probation.
5. Wastewater Compliance Award for the Wastewater Plant.
6. Summer Help from 2018 Returning in 2019.

Being no further business, a motion was made by Commission Walz and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:00 pm. Motion carried four to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission