

**MINUTES OF THE MARCH 8, 2021 SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 8, 2021 at the office of the Sauk Centre Public Utilities. Commissioners present were Ted Spanier, Jeff Bromenshenkel, Wayne Senst and Mark Roberg. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner John Egan was absent. Commissioner Bromenshenkel was present for half the meeting.

**MINUTES:**

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on February 8, 2021.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Senst and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the February 2021 accounts payable in the amount of \$1,532,909.96.

Motion carried four to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, April 12, 2021 at 4:30 p.m.

b. Currently, there did not seem to be any interest in attending the MRES Annual Meeting on May 5-6, in Sioux Falls, SD.

**OLD BUSINESS :**

6a. Water/Wastewater Supervisor Glenn Bauer discussed the Daft Upgrade and engineering for the WWTP. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst for the approval of getting a proposal from SEH for the Daft upgrade. Motion carried four to zero.

**NEW BUSINESS :**

7a. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to approve the purchase of the excavator with the City for half the amount of \$41,413. A mini trencher attachment will be purchased solely by SCPUC in the future. Motion carried four to zero.

b. General Manager Debbie Boyer discussed with the Commission the re-skinning of Warehouse #1. Boyer will bring back information to the Commission at a later meeting.

c. Electrical Supervisor Shannon Ellering discussed meeting with electrical engineers from DGR or C.E. Power. Arrangements will be made to have DGR come to a Commission meeting. Discussion was held and no action was needed.

d. MRES's Transmission Refund Notice was discussed by General Manager Boyer. The refund amount of \$101,629.35 is from overcharging past transmission costs and future transmission costs until September 2030. No action was needed.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

1. March 1, 2021 the Covid restriction lifted and the office re-opened.

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. General Manager Boyer discussed information for the 2<sup>nd</sup> Street Project for 2022. More information will be coming. Informational only and no action was needed.

b. Water/Wastewater Supervisor Bauer discussed with the Commission Well #5 maintenance. The Commission instructed Bauer to go ahead with the maintenance quote from Traut Wells in the amount of \$6,600.00.

c. The Commission was given information for the MRES Power Factor. SCPUC's Power Factor results show we are in the required limits. Informational only and no action was needed.

d. Commissioners were given information on the Polar vortex from MRES. Informational only and no action was needed.

e. General Manager Boyer informed the Commission on the potential project for 2021 off Highway 28, by Truck Stop. Boyer will gather more information and bring back to a later meeting.

f. General Manager Boyer updated the Commission on the Wastewater Truck being cancelled from Chevrolet and a new bid is now for a 2021 Ram 1500 D5 Classic for \$29,010.00. This bid had prior approval, so no action was needed.

**FOR YOUR INFORMATION ONLY**

1. Auditors were here March 2-3, 2021.

Being no further business, a motion was made by Commissioner Senst and seconded by Commissioner Roberg to adjourn the meeting at 5:50 pm. Motion carried three to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission