

**MINUTES OF THE MARCH 11, 2024, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 11, 2024, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Warren Stone, Wayne Senst, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on February 12, 2024.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Stone that the following utility bills be approved:

The full listing of the February 2024 accounts payable in the amount of \$825,771.63.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, April 8, 2024, at 4:30 p.m.

b. Commissioners will get back to General Manager Boyer with who will be attending the MRES Annual Meeting on May 8-9, in Sioux Falls, SD.

OLD BUSINESS:

6a. General Manager Boyer updated the Commission on the Township Property. It is moving forward and should be finalized soon. Informational only, no action needed.

NEW BUSINESS:

7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the bid from Traut Companies for the new Well #8 construction in the amount of \$287,290.00. Only one bid was received. Motion carried five to zero.

b. General Manager Boyer informed the Commission on the new in-house Credit Card Policy and a motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve implementing the policy. Motion carried five to zero.

c. Five quotes were received for Furnishing Substation Steel-North Substation. Valmont Industries in the amount of \$51,015.00, Border States in the amount of \$59,254.35, Grid Structures in the amount of \$67,829.00, and Dis-Tran Steel, LLC in the amount of \$94,811.00. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to approve the quote from Galvanizers, Inc. in the amount of \$46,508.70. Motion carried five to zero.

d. Four bids were received for the North Substation Construction. National Conductor, Inc. in the amount of \$1,872,786.83, Cable Communication Services, LLC in the amount of \$2,288,136.36, and Paradigm Enterprises, Inc. in the amount of \$2,513,303.19. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the bid from Harold K. Scholz Company in the amount of \$1,730,000.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. The Personal Committee and General Manager Boyer will meet this week to discuss the position opening.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

- 9a. The Commission was given information about the new MRES Member Generation increased rates for installing member generation. Informational only, no action needed.
- b. General Manager Boyer informed the Commission on the 2023 Donations to the City in the amount of \$44,828.17. Informational only, no action needed.
- c. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the bid from KLM in the amount of \$88,830.00 for the repairs and interior painting of the water tower. Motion carried five to zero.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to adjourn the meeting at 5:13 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission