

**MINUTES OF THE FEBRUARY 18, 2020 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Spanier at 4:30 p.m. on February 18, 2020 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Ted Spanier, Jeff Bromenshenkel, Mark Roberg, Wayne Senst and John Egan. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering and Secretary Debbie Boyer.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the Annual Organizational Meeting held on January 13, 2020.
 - b. The minutes of the last Regular Commission Meeting held on January 13, 2020.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the January 2020 accounts payable in the amount of \$595,391.50.

Motion carried unanimously five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved the Monthly and Investment Reports as presented by Secretary Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, March 9, 2020 at 4:30 p.m.

b. There was no interest to attend the MMUA Legislative Conference March 31-April 1st.

c. The Red Rock Hydro Project Dedication Ceremony on August 19, 2020 was discussed. There is an

interest for some people to attend. Further details and arrangements will follow later.

OLD BUSINESS:

NEW BUSINESS:

- 7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve MMUA's 2020 Electric Utility Member Dues in the amount of \$11,382.00. Motion carried five to zero.
- b. A motion was made by Commissioner Egan and seconded by Commissioner Senst to approve CMWEA 2020 Membership Fee in the amount of \$302. Motion carried five to zero.
- c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the MMUA voting delegation appointments of Debbie Boyer and Ted Spanier. Motion carried five to zero.
- d. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to adopt Resolution#2020-03 (MRES) and Resolution#2020-02 (WMMPA) for the Resolution to Designate Authorized Representative's for the Sauk Centre Public Utilities Commission. Debbie Boyer and Ted Spanier were designated and appointed as representatives of the Sauk Centre Public Utilities Commission in the business of MRES and WMMPA. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the 4:30 starting time for the Rules of Meetings Policy. Motion carried five to zero.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

a. A discussion was held on the street lighting count for the City of Sauk Centre. The count on the 175 MV was incorrect by 93 lights. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to refund \$22,002.25 less sales tax of \$1463.39 equals \$20,538.86 to be credited to the City. Motion carried five to zero.

b. The Revenue Recapture Report was discussed. No action taken.

c. The Commission discussed Night to Unite. The Commission currently does not want to partake in the event.

d. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to adopt the cafeteria plan. Motion carried five to zero.

e. A motion was made by Commissioner Spanier and seconded by Commissioner Egan to get quotes from local dealerships for the replacement of the lawn mower. Motion carried five to zero.

f. Supervisor Bauer informed the commission that 60% of the design is ready for the Elm/Lake Street project. In March the City will be going out for bids.

g. Supervisor Bauer informed the commission that a customer had a water service line leak when they were installing the new water meter. A contractor was hired to fix the leak. Bauer will present the commission with the bill at the next commission meeting.

FOR YOUR INFORMATION ONLY

1. Auditors coming March 3-5, 2020
2. MN Rural Water Week Poster Contest / Enc.

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:50 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission