

**MINUTES OF THE FEBRUARY 11, 2019 SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by Vice President Ted Spanier at 4:00 p.m. on February 11, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Ted Spanier, Roy Walz, and Mark Roberg. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering and General Manager Debbie Boyer. Commissioner Bromenshenkel arrived at 4:20. Commissioner Thomas was absent.

**MINUTES:**

2. By general consent, the following minutes were approved:
- a. The minutes of the Annual Organizational Meeting held on January 7, 2019.
  - b. The minutes of the last Regular Commission Meeting held on January 7, 2019.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Walz that the following utility bills be approved:

The full listing of the January 2019 accounts payable in the amount of \$1,563,466.59.

Motion carried unanimously three to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, March 11, 2019 at 4:00 p.m.

**OLD BUSINESS:**

**NEW BUSINESS :**

7a. A motion was made by Commission Walz and seconded by Commissioner Roberg to approve payment for MMUA's 2019 Electric Utility Member Dues in the amount of \$10,860. Motion carried three to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to approve payment for CMWEA's 2019 Membership Fee in the amount of \$302. Motion carried three to zero.

*Commissioner Bromenshenkel arrived.*

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

1. Warehouse Committee and Supervisors updated the Commission on the new warehouse. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to move forward with the process for bids on the new warehouse. Motion carried four to zero.

b. Personnel Committee

**GENERAL MANAGER & SUPERVISOR'S ITEMS :**

9a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the purchase of a new phone system, fiber optic upgrade, and shelving system upgrade from Arvig. Price of total project is projected to run about \$4500. Motion carried four to zero.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Walz to add Deb Metcalf to the signature card at MN National Bank authorizing her to sign checks for the Sauk Centre Public Utilities. Motion carried four to zero.

## **FOR YOUR INFORMATION ONLY**

1. Auditors coming March 4-7, 2019
2. MN Rural Water Week Poster Contest / Enc.

Being no further business, a motion was made by Commission Walz and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:02 pm. Motion carried four to zero.

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Debbie Boyer, Secretary  
Sauk Centre Public Utilities Commission