

**MINUTES OF THE DECEMBER 14, 2020 SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on December 14, 2020 at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, John Egan, Wayne Senst and Mark Roberg. Also present were Tim Miller of MRES, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer and Secretary Jennie Frank.

**MINUTES:**

2. By general consent, the following minutes were approved:
  - a. The minutes of the last Regular Commission Meeting held on November 9, 2020.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Egan and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the November 2020 accounts payable in the amount of \$418,531.38.

Motion carried five to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting and Annual Organizational meeting of the Sauk Centre Public Utilities Commission will be held on Monday, January 11, 2021 at 4:30 p.m.

**OLD BUSINESS:**

## **NEW BUSINESS:**

7a. Tim Miller from MRES at 4:30 p.m. reviewed with the Commission the rate studies for the electric, water and wastewater departments. The final rate study will be presented at the organizational meeting on January 11, 2021 for approval.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve MN Rural Water's Annual Dues for 2021 in the amount of \$325. Motion carried five to zero

c. General Manager Boyer presented the MRES S-1 Rates & Xcel Group Transmission Rates for 2021.

d. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the Union Contract for the years 2021-2023. Motion carried four to one, with John Egan abstaining. A second motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the Non-Union Contract for the years 2021-2023. Motion carried four to one, with John Egan abstaining.

e. A motion was made by Commissioner Egan and seconded by Commissioner Senst to approve 2021 C.I.P plans and Budgets for the electric, water, and wastewater departments. Motion carried five to zero.

f. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the pole attachment rates for 2022-2027. Motion carried five to zero.

## **COMMISSIONERS ITEMS:**

### **8a. Commissioners & Other Committee Items / Reports**

1. Ted Spanier and Jeff Bromenshenkel both reapplied for the Commission.

2. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to appoint Jennie Frank to Secretary of the Commission. Motion carried five to zero.

### **b. Personnel Committee**

1. President Spanier discussed the reviews with the Commission. Reviews went well and were very informative. President Spanier made mention that supervisors from the water/wastewater and electric department participate with on call, with water/wastewater every fifth week and electric every fourth week. Salaries are based on being on call. These reviews will occur annually.

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

- 9a. A lengthy discussion was held on Meter Data Management (MDM). It was decided by the Commission to have staff gather further information from MRES. This information will be brought to a future meeting.
- b. General Manager Boyer presented the Cogeneration/Production Tariff Report for acknowledgement by the Commission. No action is needed.
- c. The utility received a dividend check from the Property and Loss Insurance with the LMCIT in the amount of \$7,055.
- d. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Dollars for Scholars Request for 2021. The utility will offer a \$1,000 scholarship to a student entering an electric, water, or wastewater school. Parents are to be customers of the SCPUC. Motion carried five to zero.

**FOR YOUR INFORMATION ONLY**

1. Sauk Centre CDR Update
2. Time of Use Information

Being no further business, a motion was made by Commission Egan and seconded by Commissioner Senst to adjourn the meeting at 6:30 pm. Motion carried five to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission