

**MINUTES OF THE DECEMBER 13, 2021, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on December 13, 2021, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, John Egan, and Wayne Senst. Also, present were John Wiese from John Wiese Ford, Bruce Welle from Dan Welle, Paul Davis from DGR Engineering, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

**MINUTES:**

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on November 8, 2021.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Egan and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the November 2021 accounts payable in the amount of \$384,990.34.

Motion carried five to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting and organizational meeting of the Sauk Centre Public Utilities Commission will be held on Monday, January 10, 2022, at 4:30 p.m.

**OLD BUSINESS:**

6a. At 4:30 John Weise from John Weise Ford and Bruce Welle from Dan Welle were present to discuss EV preparedness and inquiring about a special rate for EV charging. More information will be discussed

as it becomes available.

b. At 4:45 Paul Davis from DGR Engineering was present to discuss the substation and the electric system long range plan. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve Phases 1 and 1A with the estimated cost of \$5,955,000. Motion carried five to zero.

**NEW BUSINESS :**

7a. General Manager Boyer presented the MRES S-1 Rates & Xcel Group Transmission Rates for 2022.

b. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to approve the electric, water, and wastewater rate increases for 2022, with the effective date of January 1, 2022. Electric and water will increase 5% overall and wastewater will increase 10% overall. Motion carried five to zero.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the 2022 C.I.P Plans and Budgets for the electric, water, and wastewater departments. Motion carried five to zero.

d. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve MN Rural Water 2022 Annual Dues (Option B with \$25 going to equipment fund) in the amount of \$325. Motion carried five to zero.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

1. Mark Roberg reapplied for the Commission.

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. Water/Wastewater Supervisor Glenn Bauer presented the daft/screen evaluation costs at the wastewater plant. A motion was made by Commissioner Senst and seconded by Commissioner Egan to move forward into design for the DAFT process. The screen portion will be looked at later. The motion carried five to zero.

b. Water/Wastewater Supervisor Bauer updated the commission on the AMI water meters and nodes.

Meters are tough to get, and the nodes will hopefully be back in stock in the Spring of 2022. No action needed, informational only.

c. General Manager Boyer presented the Cogeneration/Production Tariff Report for acknowledgement by the Commission. No action is needed.

**FOR YOUR INFORMATION ONLY**

1. Sauk Centre CDR Update

Being no further business, a motion was made by Commissioner Egan and seconded by Commissioner Roberg to adjourn the meeting at 6:45 pm. Motion carried five to zero.

---

Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission