

**MINUTES OF THE DECEMBER 9, 2024, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on December 9, 2024, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, Jeff Bromenshenkel, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, General Manager Debbie Boyer, and Secretary Jennie Frank. Electrical Supervisor Shannon Ellering arriving at 4:40 p.m.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on November 13, 2024.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Spanier that the following utility bills be approved:

The full listing of the November 2024 accounts payable in the amount of \$1,304,605.15.

Motion carried four to zero, with Commissioner Roberg abstaining. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular and organizational meetings of the Sauk Centre Public Utilities Commission will be held on Monday, January 13, 2025, at 4:30 p.m.

OLD BUSINESS:

6a. A motion was made by Commissioner Stone and seconded by Commissioner Senst to approve the lowest bid for the Sanitary Trunk Sewer Cleaning and Televising Project to Pipe Services in the amount

of \$144,318.00. Motion carried five to zero.

b. General Manager Boyer updated the Commission on the new Substation location. A soil sample was taken and found there is coal in the soil. Currently waiting on more information for disposing of the soil.

No action needed.

NEW BUSINESS:

7a. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the MN Rural Water Membership for 2025, Option B, in the amount of \$425.00. Motion carried five to zero.

b. General Manger Boyer presented the increase of about 5.3% overall for the MRES S-1 Supplemental Power Rates and the 12% increase for the Xcel Group Transmission Rates for 2025. A motion was made by Commissioner Roberg and seconded by Commissioner Stone to approve the rates. Motion carried five to zero.

c. The WAPA 2025 rate increase of 14% over two years (7% 2025 and 7% 2026) was presented by General Manager Boyer. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the rate schedule. Motion carried five to zero.

d. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to approve Payment #7 to Castrejon for the substation project in the amount of \$35,718.10. Motion carried five to zero.

e. Commissioner Stone made a motion to approve the 2025 C.I.P. Plans and Budgets for all departments and was seconded by Commissioner Roberg. Motion carried five to zero.

f. A motion was made by Commissioner Senst to approve the proposed Electric Rate increase of 7%, Water rate increase of 10% and the proposed 10% Wastewater increase for 2025 as recommended by Tim Miller of MRES. Commissioner Stone seconded the motion. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. Mark Roberg reapplied for the Commission.

2. A motion was made by Commissioner Roberg and seconded by Commissioner Stone to acknowledge that Anna Johnson has successfully completed her six-month probationary period. Motion carried five to zero.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Dollars for Scholars request for 2025. The utility will offer a \$2,000 scholarship to a student entering an electric, water, or wastewater school. Parents are to be customers of the SCPUC. Motion carried five to zero.

b. Commissioner Bromenshenkel made a motion to approve the Sauk Centre Chamber Dues for 2025 in the amount of \$530.00 and was seconded by Commissioner Roberg. Motion carried five to zero.

c. General Manager Boyer presented the resolution for the adoption of the Cafeteria Plan and was approved by general consent.

d. General Manager Boyer presented the Cogeneration/Production Tariff Report for acknowledgment by the Commission. No action needed.

FOR YOUR INFORMATION ONLY

1. Commission Employee Gathering

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 5:28 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission