

**MINUTES OF THE NOVEMBER 8, 2021, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by Commissioner Wayne Sens at 4:30 p.m. on November 8, 2021, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, and John Egan arriving at 4:40 p.m. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. President Ted Spanier was absent.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on October 11, 2021.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the October 2021 accounts payable in the amount of \$503,076.11.

Motion carried three to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 3rd Quarter Financial Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, December 13, 2021, at 4:30 p.m.

OLD BUSINESS:

6a. General Manager Boyer updated the Commission on the special rate request for EV charging. More information will be discussed at to the next Commission meeting. Informational only, no action needed.

b. A motion was made by Commissioner Sens and seconded by Commissioner Bromenshenkel to go

into agreement with Utilismart and MRES-Meter Data Management (MDM) with the integration fee of \$55,000 however, MRES will pay for half of it. Motion carried four to zero.

c. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the quote in the amount of \$14,490.79 from Rollie's Sales & Service, Inc. for tank removal/install at the Wastewater Plant. Motion carried four to zero.

NEW BUSINESS :

7a. General Manager Boyer informed the Commission that WAPA will not be having a drought adder for 2022. Informational only, no action needed.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the advertising request from Youth Hockey/Civic Arena in the amount of \$150.00. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. Electrical Supervisor Shannon Ellering updated the Commission on the substation project estimates. More information will be discussed with DGR Engineering at a later meeting.

b. General Manager Boyer informed the Commission of the approval from MDH for the Source Water Protection Implementation Grant of \$10,000. Work can not begin until the certificate is received and signed and will expire 12/15/2022. No action needed, informational only.

FOR YOUR INFORMATION ONLY

1. LMCIT Worker's Comp Adjustment

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to adjourn the meeting at 6:10 pm. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission