

**MINUTES OF THE NOVEMBER 13, 2018 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Thomas at 4:00 p.m. on November 13, 2018 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Dave Thomas, Ted Spanier, Jeff Bromenshenkel, Roy Walz and Mark Roberg. Also present were Water/Wastewater Supervisor Glenn Bauer, and Secretary Debbie Boyer. Electrical Supervisor Shannon Ellering was absent.

MINUTES:

2. By general consent, the following minutes were approved:

a. The minutes of the last Regular Commission Meeting held on October 8, 2018.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Walz that the following utility bills be approved:

The full listing of the October 2018 accounts payable in the amount of \$508,783.18.

Motion carried unanimously five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 3rd Qtr. Reports as presented by Secretary Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, December 10, 2018 at 4:00 p.m.

5b. MMUA Legislative Conference is set for January 29-30, 2019. Currently, there is no one planning to attend.

OLD BUSINESS:

NEW BUSINESS :

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the change to 1.2 Advanced Payment Policy. Motion carried five to zero.

b. Health Partners made some changes for 2019. The changes were in the In-Network Out-of-Pocket for individual and family. There was also changes to the prescription drug costs. The Union will be submitting a Memorandum of Understanding which will be presented at the December 2018 Commission Meeting.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. Commissioner Mark Roberg has reapplied for a new term on the Commission.

2. Commissioner Thomas attended the MRES Area Meeting on October 24, 2018. He informed the Commission on the discussion held during the meetings. MRES and WAPA show no rate increase for next year.

b. Personnel Committee

1. Discussion was held on the Lineman Position hiring. The Personnel Committee and Shannon Ellering will meet to go through the applications and prepare a time to hold interviews.

Commissioner Walz left the meeting.

SUPERVISOR' S ITEMS :

9a. The Commission by general consent, approved the Commission/Employee gathering.

b. Supervisor Bauer updated the Commission on the AMI issues. Water department is having quite a few no reads or battery issues on the nodes. Eaton Cooper has planned to discuss these concerns with the utility staff. Supervisors will update the Commission in December.

c. The Commission reviewed the proposal from Roof 1-RBR Inc for the reroofing of the office bldg. The Commission agreed to wait on any patches and do a complete reroofing in the Spring. A new

proposal will be available to the Commission prior to reroofing. The reroofing proposal will be added to the Capital Improvement Plan for 2019.

d. WAPA will not be having a drought adder for 2019.

e. Supervisor Bauer informed the Commission of two hydrants that were damaged. No police report was submitted for the first hydrant, but the second hydrant a police report was filed. These hydrants were located by North Star Gas and Standard Iron.

FOR YOUR INFORMATION ONLY

1. CDR Update
2. John Egan Retirement Gift \$500 was Process.

Being no further business, a motion was made by Commission Bromenshenkel and seconded by Commissioner Roberg to adjourn the meeting at 5:15 pm. Motion carried four to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission