

**MINUTES OF THE NOVEMBER 12, 2019 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Dave Thomas at 4:00 p.m. on November 12, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Mark Roberg, Jeff Bromenshenkel, Dave Thomas, and John Egan. Also present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, and General Manager Debbie Boyer. Commissioner Spanier was absent.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on October 14, 2019.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the October 2019 accounts payable in the amount of \$1,302,970.91.

Motion carried unanimously four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 3rd Quarter Financial Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, December 9, 2019 at 4:00 p.m.

OLD BUSINESS:

- 6a. Discussion was held on the hiring of new attorney for the utility. The Commission directed General Manager Boyer to seek out rates from area attorneys.
- b. A motion was made by Commissioner Egan and seconded by Commissioner Roberg to purchase the back-up gear drive for the daft at the Wastewater Plant in the amount of \$3712. Motion carried four to zero.

NEW BUSINESS:

- 7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the 2020 Health Partners Health Insurance Renewal. Motion carried four to zero.
- b. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the Memo of Understanding between Local Union #748 and the SCPUC. These changes will also be made to the non-union contract as well. Motion carried four to zero.
- c. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve the quotes from MRES for Rate Studies for the Electric, Water, and Wastewater Departments. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. Commissioner Thomas updated the Commission on the MRES Area Meeting held on October 24, 2019.

b. Personnel Committee

GENERAL MANAGER & SUPERVISOR'S ITEMS:

9a. General Manager Boyer informed the Commission of the League of MN Cities Workers Compensation audit refund in the amount of \$1547 that is being processed.

b. MRES' Hosted AMI Program Monthly Service Fees are being reduced for the 2020 calendar year. Amount dropped from \$2000 to \$1000.

- c. Supervisors discussed with the Commission the AMI system and how things are going. There was positive feedback from the updates that were done to the AMI system.
- d. The Commission asked General Manager Boyer to look for alternative options for the Employee/Commission Gathering and report back to them with options.
- e. The Drought Adder Component from WAPA will not be an add-on to the bill in 2020.

YOUR INFORMATION ONLY

- 1. Red Rock Update
- 2. Sauk Centre CDR Update

Being no further business, a motion was made by Commission Bromenshenkel and seconded by Commissioner Egan to adjourn the meeting at 4:50 pm. Motion carried four to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission