

**MINUTES OF THE OCTOBER 14, 2019 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Dave Thomas at 4:00 p.m. on October 14, 2019 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Mark Roberg, Jeff Bromenshenkel, Dave Thomas, and Ted Spanier. Also present were Chuck Anderson, Water/Wastewater Supervisor Glenn Bauer, and General Manager Debbie Boyer. Commissioner Egan and Electrical Supervisor Ellering were absent.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on September 9, 2019.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the September 2019 accounts payable in the amount of \$631,620.17.

Motion carried unanimously four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4abc&d. By general consent, the Commission approved all the Monthly, Investment, Delinquent, and CIP Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Tuesday, November 12, 2019 at 4:00 p.m.

- b. MRES is having their Area Meeting on October 24, 2019 in Alexandria. Commissioner Thomas will be attending.

OLD BUSINESS:

- 6a. A motion was made by Commissioner Spanier and seconded by Commissioner Bromenshenkel to approve Worms Lumber & Ready-Mix Final Payment for Warehouse #4 in the amount of \$56,078.20. Motion carried four to zero.
- b. A motion was made by Commissioner Spanier and seconded by Commissioner Roberg to approve Roof 1-RBR Inc. Invoice in the amount of \$33,018.00. Motion carried four to zero.
- c. A motion was made by Commissioner Spanier seconded by Commissioner Bromenshenkel to approve the North End Project Payment to the City Hall in the amount of \$778,493.22. Motion carried four to zero.

NEW BUSINESS:

- 7a. The Commission discussed the property that Chuck Anderson owns on Lakeridge. Chuck was asking to have a shared water service line for a lot he would like to split. After some lengthy discussions, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to have separate water service lines for the lots. However, an angled connection to the main will be allowed. Motion carried three to one with Commissioner Spanier abstaining.
- b. Attorney Thomas Mayer sent the utility a letter regarding his retirement. He will no longer be of service to us after 2019.
- c. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to enter into an agreement with Hildi, Inc. for the GASB 75 Actuarial Valuation Services. Motion carried four to zero.

COMMISSIONERS ITEMS:

- 8a. Commissioners & Other Committee Items / Reports
- b. Personnel Committee

GENERAL MANAGER & SUPERVISOR'S ITEMS:

9a. The flushable wipes litigation was discussed and the need for continuing. The

SCPUC will continue with litigation.

b. The Commission was updated on AMI. The residential meters are working good for the most part, but the Commercial meters still have some small problems to fix. For the most part the electric should be running smoother in the months ahead. As far as the water meters the AMI system is not working as good as it should be. There are many failed reads. Hopefully with some upgrades to software and firmware the utility will see improvement.

YOUR INFORMATION ONLY

1. Open House on September 27, 2019
2. Warehouse #4 is Complete

Being no further business, a motion was made by Commission Bromenshenkel and seconded by Commissioner Spanier to adjourn the meeting at 5:25 pm. Motion carried four to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission