

**MINUTES OF THE JANUARY 8, 2024, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:50 p.m. on January 8, 2024, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Warren Stone, Wayne Senst, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on December 11, 2023.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the December 2023 accounts payable in the amount of \$825,472.68.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ac&d. By general consent, the Commission approved all the Monthly, Investment, and CIP Rebate Recap Reports as presented by General Manager Boyer.

b. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Delinquent Accounts Report, with the write-off amount of \$12,397.88 minus the payment of \$145.38 and minus the \$267.50 for Storm Sewer. Motion carried five to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next regular and organizational meetings of the Sauk Centre Public Utilities Commission will be held on Monday, February 12, 2024, at 4:30 p.m.

OLD BUSINESS:

6a. General Manager Boyer presented to the Commission the updated Electric Budget and Rates. Informational only, no action needed.

NEW BUSINESS:

7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the 2024 Operational Policy Rate Schedule as presented by General Manager Boyer. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. General Manager Boyer will be in contact with the Finance Committee with dates for a meeting to discuss options for financing the new Substation.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to approve the new substation transformer invoice from Pennsylvania Transformer Technology for \$382,899.00, which is 30% of the cost. Motion carried five to zero.

b. By general consent, the Commission agreed not to donate to the 3rd Annual T/NN Truck Show.

c. Commissioner Senst made a motion for the approval to advertise the Well #8 Project for bids contingent upon plan review approval from MDH and was seconded by Commissioner Roberg. Motion carried five to zero.

FOR YOUR INFORMATION ONLY

1. 2024 Mileage Rate is .67 cents per mile
2. LMCIT Property/Casualty Dividend Refund
3. 6th Street Accident update

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to adjourn the meeting at 5:45 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission