

**MINUTES OF THE JANUARY 8, 2024
SAUK CENTRE PUBLIC UTILITIES COMMISSION
ORGANIZATIONAL MEETING**

CALL TO ORDER:

1. The Annual Organizational Meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:34 p.m. on January 8, 2024, at the office of the Sauk Centre Public Utilities Commission.

Commissioners present were Jeff Bromenshenkel, Wayne Senst, Ted Spanier, Mark Roberg, and Warren Stone. Also, present were Electric Supervisor Shannon Ellering, Water/Wastewater Supervisor Glenn Bauer, General Manager Debbie Boyer, and Secretary Jennie Frank.

OATH OF OFFICE:

2. Commissioners Ted Spanier and Commissioner Jeff Bromenshenkel have taken the Oath of Office at City Hall as required.

ELECTION OF OFFICERS:

3a. At this time, the meeting was turned over to the Secretary of the Commission, Jennie Frank for the elections. Secretary Frank asked for nominations for President. Commissioner Spanier was nominated by Commissioner Bromenshenkel. Secretary Frank asked the question two more times and with no other nominations made, Commissioner Stone ceased nominations and seconded the motion. Secretary Frank then called the question to elect Commissioner Spanier as President. Motion carried four in favor with President Spanier abstaining.

3b. At this time, the meeting was turned over to President Spanier. President Spanier asked for nominations for Vice-President. Commissioner Bromenshenkel was nominated by President Spanier. President Spanier asked the question again and with no other nominations made, Commissioner Stone ceased nominations and seconded the motion. President Spanier then called the question to elect

Commissioner Bromenshenkel as Vice-President. Motion carried four in favor with Commissioner Bromenshenkel abstaining.

APPOINTMENTS:

4a. Motion was made by Commissioner Roberg and seconded by Commissioner Stone to approve the Official Newspaper—Sauk Centre Herald. Motion carried five to zero.

b. Motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the Sauk Centre Public Utilities Attorney—Nick Adams of Pemberton Law. Motion carried five to zero.

c. Motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the Checking Account Depository—Minnesota National Bank. Motion carried five to zero.

d. A motion was made by Commission Senst and seconded by Commissioner Bromenshenkel to approve Commissioner Spanier and Commissioner Roberg to the Personnel Committee. Motion was carried three to zero with Commissioners Spanier and Roberg abstaining.

e. A motion was made by Commissioner Spanier and seconded by Commissioner Stone to approve Commissioner Senst and Commissioner Bromenshenkel to the Operation/Finance Committee. Motion carried three to zero with Commissioners Senst and Bromenshenkel abstaining.

POLICIES:

5a. Commissioner Senst made a motion to approve the changes to Section I 1.2 Advanced Payment Policy and was seconded by Commissioner Stone. Motion carried five to zero.

b. A motion was made by Commissioner Stone and seconded by Commissioner Roberg to approve the changes to Section II 2.13 Disconnection Procedure, and the 2.5 Returned Checks Policy. Motion carried five to zero.

Being no further business, a motion was made by Commissioner Stone, seconded by Commissioner Senst to adjourn the meeting at 4:50 p.m. Motion carried unanimously five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission