

**MINUTES OF THE AUGUST 14, 2023, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on August 14, 2023, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Mark Roberg, Wayne Senst, and Jeff Bromenshenkel. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on July 10, 2023.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the July 2023 accounts payable in the amount of \$887,709.42.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ab&c. By general consent, the Commission approved the Monthly, Investment, and 2nd Quarter Financial Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, September 11, 2023, at 4:30 p.m.

b. Currently, there did not seem to be any interest from the commissioners in attending the MRES Legal Seminar on Friday, October 6, 2023, in Sioux Falls, SD.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the MESERB 2023-2024 Membership Assessment in the amount of \$1,726.00. Motion carried five to zero.

b. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the advertising request from Youth Hockey/Civic Arena in the amount of \$150.00. Motion carried five to zero.

c. Commissioner Roberg made a motion to approve the MMUA Delegate Appointment change, seconded by Commissioner Senst. Motion carried five to zero.

d. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the invoice for payment #5 of \$271,509.59 from Northern Plains Contracting with the change Order of \$1,788.12 for moving electrical conduit at the clarifier hatch, for the Daft at the Wastewater Plant. Motion carried five to zero.

e. SCPUC received two bids for the boring of 2,000 feet of 2” pipe, one from MP Nexlevel, LLC for \$141,294.69 and one from Nick Anderson for \$40,000.00. After a discussion Commissioner Senst made a motion to approve the Nick Anderson bid for \$40,000.00, if the work is done by August 28,2023, but it is null in void if it is not done by then, seconded by Commissioner Stone. Motion carried five to zero.

f. After a long discussion, Commissioner Stone made a motion to table the DGR Generation Addition Feasibility Study Agreement and request that a more precise bid be brought back to the next meeting, seconded by Commissioner Senst. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR’S ITEMS:

9a. Informational only, DGR went out for bids for the substation transformer. Ads have been put in the paper and bidding ends September 6, 2023. No action needed.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 5:26 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission