

**MINUTES OF THE AUGUST 8, 2022, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by Vice-President John Egan at 4:31 p.m. on August 8, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Wayne Senst, and John Egan. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Arriving at 4:35 p.m. President Ted Spanier and at 4:36 p.m. Commissioner Mark Roberg.

**MINUTES:**

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on July 11, 2022.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the July 2022 accounts payable in the amount of \$1,018,519.36.

Motion carried four to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a,b&c. By general consent, the Commission approved all the Monthly, Investment, and 2<sup>nd</sup> Quarter Financial Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, September 12, 2022, at 4:30 p.m.

**OLD BUSINESS:**

6a. SEH received three bids for the Wastewater Plant Daft Project, one from Magney Construction in the amount of \$779,650.00, another one from Eagle Construction in the amount of \$911,900.00, and one

from Northern Plains Contracting in the amount of \$749,000.00. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve moving forward with the project and to accept the lowest bid of \$749,000.00 from Northern Plains Contracting, Inc. of Wolverton, MN. Motion carried five to zero.

**NEW BUSINESS:**

7a. A motion was made by Commissioner Egan and seconded by Commissioner Roberg to approve the MESERB 2022-2023 Membership Assessment in the amount of \$1,726.00. Motion carried five to zero.

b. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve the advertising request from Youth Hockey/Civic Arena in the amount of \$150.00. Motion carried five to zero.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. General Manager Boyer updated the Commission on the Highway 71 project with 2027 being the potential start time. Informational only at this time, no action was needed.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve submitting Ron Schneider's delinquent bill to his property taxes. A letter will be sent to Ron for notification. Motion carried five to zero.

c. A discussion was held to review updating services in the Policy Manual for electrical upgrades.

More information will be brought to another meeting.

**FOR YOUR INFORMATION ONLY**

1. Township property.
2. 2022 Dodge truck is here.

Being no further business, a motion was made by Commissioner Senst and seconded by Commissioner Roberg to adjourn the meeting at 5:20 p.m. Motion carried five to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission