

**MINUTES OF THE JULY 10, 2023, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on July 10, 2023, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Mark Roberg, and Jeff Bromenshenkel. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Wayne Senst arriving at 4:31 p.m.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on June 12, 2023.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the June 2023 accounts payable in the amount of \$713,881.51.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved the Monthly and Investment Reports as presented by General Manager Boyer.

c. A motion was made by Commissioner Stone and seconded by Commissioner Senst to approve the Delinquent Accounts Report, in the amount of \$7,462.39 minus the \$172.50 for Storm Sewer. Motion carried five to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, August 14, 2023, at 4:30 p.m.

OLD BUSINESS:

6a. SCPUC received two quotes for Test Well Drilling, one from Traut Companies for \$30,280.00 and one from Thein Well in the amount of \$37,170.00. After some discussion Commissioner Senst made a motion to accept the Traut bid for \$30,280.00 plus the add on of a second hole and with a possible add of up to \$4,000 depending on how many feet they use for the test well, seconded by Commissioner Bromenshenkel. Motion carried five to zero.

b. A motion was made by Commissioner Stone and seconded by Commissioner Roberg to approve the bid from Ilgen Excavating for the demolition of the Depot Feeds building, in the amount of \$30,000.00. SCPUC received several other bids including Breitbach Construction for \$40,980.00, LinnCo for \$64,000.00, and Landwehr for \$85,720.00. Motion carried five to zero.

NEW BUSINESS:

7a. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve Big Sauk Lake Association Membership Dues in the amount of \$35. Motion carried five to zero.

b. Commissioner Bromenshenkel made a motion to enter into an agreement with SEH for Well #5 Replacement Design and Construction for \$61,477.00, seconded by Commissioner Stone. Motion carried five to zero.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the invoice for payment #4 of \$210,206.50 from Northern Plains Contracting with the change Order of \$5,375.40 for welding, for the Daft at the Wastewater Plant. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. C.I.P. Recap Report 2023

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. Water/Wastewater Supervisor Bauer updated the Commission on the AMI progress in the Water Department. There are about 40 meters left to install. Informational only, no action needed.

b. An update was given by Water/Wastewater Supervisor Bauer on the WWTP Daft Project. The project is going well and looking at the week of July 24 for start up with August having it up and running. No action needed.

c. By general consent, the Commission agreed to not purchase a civil defense siren for the city.

FOR YOUR INFORMATION ONLY

1. SCPUC putting vehicle in parade.

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Senst to adjourn the meeting at 5:33 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission