

**MINUTES OF THE JUNE 13, 2022, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on June 13, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, Wayne Senst, and John Egan. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on May 9, 2022.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the May 2022 accounts payable in the amount of \$478,130.65.

Motion carried four to zero with President Spanier abstaining. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, July 11, 2022, at 4:30 p.m.

b. MMUA's Summer Conference is August 22-24 at Madden's Resort in Brainerd. Commissioners will get back to General Manager Boyer by June 21, on who would like to attend.

OLD BUSINESS:

6a. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to approve SEH

to get bids on the Wastewater Plant Daft. Motion carried five to zero.

b. Water/Wastewater Supervisor Glenn Bauer updated the commission on the Water Treatment Plant Clearwell inspection done by KLM. Repairs are not required at this time and will be addressed with the next inspection in 3-4 years. Informational only.

NEW BUSINESS:

7a. General Manager Boyer informed the Commission on the current and proposed WAPA rates for 2023. Informational only, no action needed.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Egan to approve the 2022 WaterFest donation request from Sauk River Watershed District in the amount of \$1,000. Motion carried five to zero.

c. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the North Substation System Impact Study Agreement from Xcel, in the amount of \$55,000. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. C.I.P Rebate Recap was presented to the Commission for review.
2. President Spanier updated the Commission on the MRES Annual Meeting held on May 11-12.

b. Personnel Committee

1. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve the hiring of Jacob Ruegemer for the summer help position, at \$12.50/hr. and up to 4 days/week. Motion carried five to zero.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. The underground fuel storage tank at the Wastewater Plant has been removed and replaced with an above ground fuel tank. The work is completed, no action needed.

b. General Manager Boyer discussed with the Commission the MRES projected electricity shortage for summer 2022. A lengthy discussion was held about the steps that will be taken to help shed the load and

to contact businesses with generators for assistance. Informational only, no action needed at this time.

c. A discussion was held with the Commission on the preparations for Energy Emergency Alerts. The Commission wants to move forward with getting bids for a generator for the Water Plant and Well #7 combined. Bids will be brought to the next meeting. Information will be presented to SCPUC customers via phone calls, bill attachments, Facebook, and the website.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to adjourn the meeting at 6:15 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission