

**MINUTES OF THE MAY 14, 2018 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER :

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Thomas at 4:00 p.m. on May 14, 2018 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Dave Thomas, Ted Spanier, Roy Walz, Mark Roberg, and Jeff Bromenshenkel. Also present were Electric Supervisor John Egan, Water/Wastewater Supervisor Glenn Bauer, Superintendent Paul Hoeschen, and Secretary Debbie Boyer.

MINUTES :

2. By general consent, the following minutes were approved:

a. The minutes of the last Regular Commission Meeting held on April 9, 2018. With a change being made to 8b. changing verbiage of Performance Review to Action Plan.

b. The minutes of the Special Meeting held on April 18, 2018.

UTILITY BILLS :

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Walz that the following utility bills be approved:

The full listing of the April, 2018 accounts payable in the amount of \$971,550.34.

Motion carried unanimously five to zero. Visa bill was available for review.

FINANCIAL REPORTS :

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and Quarterly Financial Reports as presented by Superintendent Hoeschen.

CORRESPONDENCE AND MEETINGS :

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on June 11, 2018 at 4:00 p.m.

b. The MMUA's Summer Conference at Arrowwood Resort in Alexandria will be on August 20-22, 2018. Further information will be coming.

OLD BUSINESS :

NEW BUSINESS :

7a. A motion was made by Commissioner Spanier and seconded by Commissioner Bromenshenkel to approve the parking lot resurfacing. This will be done through joining the City's bidding process.

Motion carried five to zero.

COMMISSIONERS ITEMS :

8a. Commissioners & Other Committee Items / Reports

1. By general consent, the Commission approved the appointment of Commissioner Roberg and Commissioner Bromenshenkel to the Warehouse Committee.

b. Personnel Committee

1. Commissioner Spanier informed the Commission that Commissioner Thomas and himself met with Attorney Thomas Mayer regarding the Sauk Centre Public Utilities' employee structure. It was recommended to reorganize the Sauk Centre Public Utilities and eliminate the Superintendent position as of January 1, 2019. A motion was made by Commissioner Spanier and seconded by Commissioner Walz to approve reorganizing and eliminating the Superintendent position. Motion carried five to zero.

SUPERINTENDENT & SUPERVISOR'S ITEMS :

9a. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to approve the quotes for Well #5 from Traut Wells. The quotes would be to do a rehab acid treatment for \$9140 and a new vertical turbine installation at a cost of \$15,701.39. Motion carried five to zero.

b. Discussion was held on the annual open house. Commission agreed to look in to handing out bags with energy and water conservation items.

c. Supervisor Bauer discussed with the Commissioner the Wastewater Treatment Plant Permit Renewal process and the chloride variance.

d. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Walz to

approve the hiring of Phillip Polipnick and Kendell Proell for the summer help positions. Motion carried five to zero.

e. Superintendent Hoeschen updated the Commission on the MMUA Legislative Conference held on April 11th and 12th, 2018.

f. Commissioner Thomas updated the Commission on the MRES Annual Meeting held on May 9th and 10th, 2018.

g. Commissioner Spanier and Water/Wastewater Supervisor Bauer discussed the need to get quotes for the installation of a fence and signs at the Water Treatment Plant. Commission consented to obtain quotes and present them at next month's meeting.

FOR YOUR INFORMATION ONLY

1. Water Supply Plan is under review
2. Water Main Leak by Water Tower
3. CDR Report / Enc.

Being no further business, a motion was made by Commission Spanier and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:30 pm. Motion carried five to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission