

**MINUTES OF THE APRIL 11, 2022, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on April 11, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, and John Egan. Also, present were Mary Reedy from CliftonLarsonAllen LLP, Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Wayne Senst was absent.

MINUTES:

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on March 14, 2022.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Roberg and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the March 2022 accounts payable in the amount of \$1,589,025.70.

Motion carried four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a,b&c. By general consent, the Commission approved all the Monthly, Investment, and Delinquent Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, May 9, 2022, at 4:30 p.m.

b. MMUA Summer Conference is August 22-24, 2022, at Madden's Resort in Brainerd, more information will be brought to another meeting.

OLD BUSINESS :

6a. Water/Wastewater Supervisor Glenn Bauer updated the commission on Test Well #8. There is good formation and it is pumping 300,000 gallons per minute. Waiting on water quality samples. Informational only, no action needed.

NEW BUSINESS :

7a. Mary Reedy from CliftonLarsonAllen LLP at 4:30 presented the 2021 Annual Audit Report. A motion was made by Commissioner Roberg and seconded by Commissioner Egan to approve the 2021 Audit Report. Motion carried four to zero.

b. A motion was made by Commissioner Egan and seconded by Commissioner Roberg to approve the quote from KLM for \$6,400.00 for the Evaluation of the Water Tower and the WTP Clearwell. Motion carried four to zero. A motion was then made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the quote from KLM in the amount of \$17,564.00 for the install of a GS-9 Mixer and SCADA Control Box for the Water Tower. Motion carried four to zero.

c. Water/Wastewater Supervisor Glenn Bauer discussed Sauk Centre's Drinking Water Report for 2021. The report was available for the Commission to review. This report was submitted to the Sauk Centre Herald for publishing and posted to the City's Web Site.

d. A motion was made by Commissioner Spanier and Seconded by Commissioner Bromenshenkel to approve the quote from Ilgen Excavating in the amount of \$10,100.00, for the demo of the old Warehouse #3, with leaving the cement. Motion carried four to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. C.I.P Rebate Recap was presented to the Commission for review.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the hiring of a summer help position for up to 4 days/week at the rate of \$12.50/hr. An ad will

run in the paper for this position. Motion carried four to zero.

b. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to award \$500 to Applicant #2 Ella Froseth, the local winner of the Tom Bovitz Memorial Scholarship.

Froseth's essay will be sent on to MMUA for further judging. Motion carried four to zero.

c. MRES recognizes Sauk Centre for reliable electric service. Informational only, no action needed.

d. Electrical Supervisor Shannon Ellering reviewed with the Commission the 2021 eReliability Tracker from APPA. No action was needed

e. A motion was made by Commissioner Egan and seconded by Commissioner Roberg for the substation transmission lines to stay with the preferred route (the original route through the park) and leave the second option down 2nd Street, open for later if needed. Motion carried four to zero.

FOR YOUR INFORMATION ONLY

Being no further business, a motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to adjourn the meeting at 6:00 pm. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission