

**MINUTES OF THE APRIL 9, 2018 SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER :**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by Vice President Spanier at 4:00 p.m. on April 9, 2018 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Ted Spanier, Roy Walz, Mark Roberg, and Jeff Bromenshenkel. Also present were Electric Supervisor John Egan, Water/Wastewater Supervisor Glenn Bauer, Superintendent Paul Hoeschen, Secretary Debbie Boyer, and Ron and Jody Schneider. Commissioner Thomas was absent.

**MINUTES :**

2. By general consent, the following minutes were approved:

a. The minutes of the last Regular Commission Meeting held on March 12, 2018.

**UTILITY BILLS :**

3a. A motion was introduced by Commissioner Walz and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the March, 2018 accounts payable in the amount of \$536,166.73.

Motion carried unanimously four to zero. Visa bill was available for review.

**FINANCIAL REPORTS :**

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and Quarterly Delinquent Accounts reports as presented by Superintendent Hoeschen.

**CORRESPONDENCE AND MEETINGS :**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on May 14, 2018 at 4:00 p.m.

b. The Special Meeting is Set for Wednesday, April 18, 2018 at 4:00 p.m.

**OLD BUSINESS :**

**NEW BUSINESS :**

7a. A motion was made by Commissioner Walz and seconded by Commissioner Bromenshenkel to approve the donation request from Middle Sauk Water Festival Committee in the amount of \$1,000.

Motion carried four to zero.

b. A motion was made by Commissioner Walz and seconded by Commissioner Roberg to approve the membership request from the Big Sauk Lake Association in the amount of \$25. Motion carried four to zero.

**COMMISSIONERS ITEMS :**

8a. Commissioners & Other Committee Items / Reports

1. Commissioners reviewed the Quarterly Recap for CIP Rebates.

2. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to increase the monthly salary of the Commissioners to \$250. This increase is to start with the next pay date. Motion carried four to zero.

3. Jeff Bromenshenkel was sworn in at the City Hall as our new Commissioner on April 6, 2018.

b. Personnel Committee

1. Commissioner Spanier informed the Commission that the Personnel Committee met with the Supervisors. A Performance Review was done on March 26, 2018 with Superintendent Hoeschen. Superintendent Hoeschen is on an Action Plan for his work performance.

**SUPERINTENDENT & SUPERVISOR'S ITEMS :**

9a. The Commission left the Summer Help hiring to Supervisors Bauer and Egan. They will be seeking help for two positions.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Walz to approve moving forward with the No. 4<sup>th</sup> Street Mobile Home Park request on sub-metering. This approval is contingent on the owner of the mobile home park entering into an agreement with the

SCPUC regarding conditions of this matter. Attorney Thomas Mayer will prepare the necessary agreement. Motion carried four to zero.

c. Dave Eke property on Lincoln Loop was discussed but no action was taken.

d. A check was received from Tufco regarding the Flushable Wipes Lawsuit.

e. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to accept the settlement amount from NICE PAK regarding the Flushable Wipes Lawsuit.

f. The Commission had a discussion with Ron and Jody Schneider regarding AMI (Smart Meter). The Schneiders do not want to participate in AMI. The SCPUC does have an opt out policy regarding customers not wanting to participate in AMI. The Schneiders do not feel the opt out policy is fair. After a lengthy discussion, the Commission agreed that no changes will be made to the handling of customers not wanting to participate in AMI. The customers have two options, either to participate in AMI or go with the opt out policy.

g. Water/Wastewater Supervisor Bauer discussed the bid opening for the North End Project and informed the Commission that Breitbach Construction got the bid.

### **FOR YOUR INFORMATION ONLY**

1. MPCA Certificate of Commendation / 2017 Wastewater Treatment Facility Operational Award / Enc.
2. Revenue Recapture Report / Enc.
3. MRES Annual Meeting is on May 9<sup>th</sup> and 10<sup>th</sup>.
4. MMUA Legislative Conference is on April 11<sup>th</sup> and 12<sup>th</sup>.

Being no further business, a motion was made by Commission Walz and seconded by Commissioner Bromenshenkel to adjourn the meeting at 5:30 pm. Motion carried four to zero.

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Debbie Boyer, Secretary  
Sauk Centre Public Utilities Commission