

**MINUTES OF THE MARCH 14, 2022, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 14, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, and John Egan. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Wayne Senst arriving at 4:35 p.m.

**MINUTES:**

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on February 14, 2022.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the February 2022 accounts payable in the amount of \$594,757.00

Motion carried five to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, April 11, 2022, at 4:30 p.m.

b. Currently, there did not seem to be any interest from the commissioners on attending the MRES Annual Meeting on May 11-12, in Sioux Falls, SD.

**OLD BUSINESS:**

**NEW BUSINESS:**

7a. A motion was made by Commissioner Sens and seconded by Commissioner Bromenshenkel to enter into an agreement with the City of Sauk Centre and approve the G.I.S. Service Agreement with Silversmith Data with the Utilities portion being \$6,450 for the upfront cost and \$1,950 for the annual fee.

Motion carried five to zero.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. President Spanier discussed the Supervisor's reviews with the Commission. Reviews went well and were very informative.

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. General Manager Boyer discussed the changes with the 2<sup>nd</sup> Street Project for 2022. The new cost for the water and sewer departments were presented as \$1,751,211.93. No action needed, informational only.

b. General Manager Boyer presented the Commission with quotes on a generator for the Water Plant and Well #7. Informational only, no action needed.

c. The Commission was given information for the MRES Power Factor. SCPUC's Power Factor results show we are in the required limits. Informational only and no action was needed.

d. Supervisor Glenn Bauer gave an update on the drilling of Well #8. Informational only, no action needed.

**FOR YOUR INFORMATION ONLY**

1. Auditors were here March 2nd

Being no further business, a motion was made by Commissioner Egan and seconded by Commissioner Sens to adjourn the meeting at 5:20 pm. Motion carried five to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission