

**MINUTES OF THE MARCH 13, 2023, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 13, 2023, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Wayne Senst, Warren Stone, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on February 13, 2023.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the February 2023 accounts payable in the amount of \$674,334.55.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4abc&d. By general consent, the Commission approved all the Monthly, Investment, Delinquent, and C.I.P. Rebate Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Tuesday, April 18, 2023, at 4:30 p.m.

b. Commissioners will get back to General Manager Boyer before April 28, with who will be attending the MRES Annual Meeting on May 10-11, in Sioux Falls, SD.

OLD BUSINESS :

6a. General Manager Boyer updated the Commission that the Depot Feeds property purchase is complete. The Commission agreed to stay with liability insurance. A discussion was also held about putting a few items for sale on MN Bid.

NEW BUSINESS :

7a. A motion was made by Commissioner Senst and seconded by Commissioner Stone to approve the WAPA Agreement with MRES managing our RECS (Renewable Energy Certificates) for the City of Sauk Centre. Motion carried five to zero.

b. SCPUC received two quotes for a pump replacement for Well #5, one from Traut Companies in the amount of \$10,260.00 and one from Thein Well in the amount of \$11,475.00. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to approve the quote from Traut Companies, in the amount of \$10,260.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. President Spanier discussed the Supervisor's reviews with the Commission. Reviews went well and were very informative. The Personnel Committee met with the Supervisors for reviews on March 10, 2023.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer informed the Commission on the 2022 Donations to the City in the amount of \$46,049.80. Informational only, no action needed.

b. The Commission was given information about the MRES Power Factor. SCPUC's Power Factor results show we are in the required limits. Informational only and no action was needed.

c. Reid Pearson passed the Journeyman Course and is now a Journeyman. Informational only, no action needed.

FOR YOUR INFORMATION ONLY

1. Auditors were here February 28th.

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Roberg to adjourn the meeting at 5:15 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission