

**MINUTES OF THE MARCH 10, 2025, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on March 10, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone and Jeff Bromenshenkel. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Senst arriving at 4:34 p.m. and Commissioner Mark Roberg was absent.

**MINUTES:**

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on February 10, 2025.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Stone that the following utility bills be approved:

The full listing of the February 2025 accounts payable in the amount of \$817,496.60.

Motion carried three to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, April 14, 2025, at 4:30 p.m.

b. Commissioners will get back to General Manager Boyer with who will be attending the MRES Annual Meeting on May 7-8, in Sioux Falls, SD.

**OLD BUSINESS:**

**NEW BUSINESS:**

7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the Harold Schultz invoice in the amount of \$88,400.00 for 15KV switchgear and one control panel for the Substation Project. Motion carried four to zero.

b. The Commission was given information about the MRES Power Factor. SCPUC's Power Factor results show we are in the required limits. Informational only and no action was needed

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. The Personnel Committee will set a date for supervisor reviews.

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. General Manager Boyer informed the Commission that the \$10,000.00 Source Water Protection Plan Implementation Grant has been received. Informational only, no action needed.

b. An update on the soil contamination was given and further testing will be done when the weather is warmer. Informational only.

**FOR YOUR INFORMATION ONLY**

Being no further business, a motion was made by Commissioner Sens and seconded by Commissioner Bromenshenkel to adjourn the meeting at 4:51 p.m. Motion carried four to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission