

**MINUTES OF THE FEBRUARY 14, 2022, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on February 14, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, and Wayne Senst. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioners Mark Roberg and John Egan were absent.

MINUTES:

2. By general consent, the following minutes were approved:
 - a. The minutes of the Annual Organizational Meeting held on January 10, 2022.
 - b. The minutes of the last Regular Commission Meeting held on January 10, 2022.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Senst and seconded by Commissioner Bromenshenkel that the following utility bills be approved:

The full listing of the January 2022 accounts payable in the amount of \$541,854.88.

Motion carried three to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4a&b. By general consent, the Commission approved all the Monthly and Investment Reports as presented by General Manager Boyer.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, March 14, 2022, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

7a. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to

approve the MMUA's 2022 Electric Utility Member Dues in the amount of \$12,293.00. Motion carried three to zero.

b. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the 2022 CMWEA Membership Fee in the amount of \$304.00. Motion carried three to zero.

c. A motion was made by President Spanier and seconded by Commissioner Senst to approve the Dollars for Scholars Request for 2022. The utility will offer a \$1,000 scholarship to a student entering an electric, water, or wastewater school. Parents are to be customers of the SCPUC. Motion carried three to zero.

d. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Senst to enter into an agreement with SEH for the restructuring of the DAFT. Engineering cost are \$87,300.00. Motion carried three to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

1. A meeting will be set up next month for annual supervisor's reviews.

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer informed the Commission of the 2005 van selling for \$6,550.00 on MN Bid. No action needed, informational only.

b. The Revenue Recapture Report was discussed. No action taken.

c. Employee reviews are completed, and General Manager Boyer also reviewed the Policy's with employees. Informational only, no action needed.

d. Residential Dual Meter 3.6 Policy Change was discussed, and a motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to change the requirements by adding verbiage that garages can be on the second meter, whether the garage is attached or not to the house. Motion carried three to zero.

e. Mitch Grove from LTD Broadband at 4:30 presented a request for wireless internet equipment to be placed on the water tower. More information will be brought to another meeting for approval.

FOR YOUR INFORMATION ONLY

1. Auditors coming March 2-4, 2022
2. Employee/Commissioner Gathering

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Sens to adjourn the meeting at 5:30 pm. Motion carried three to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission