

**MINUTES OF THE FEBRUARY 12, 2018 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER :

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Thomas at 4:00 p.m. on February 12, 2018 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Ted Spanier, Dave Thomas, Roy Walz, and Mark Roberg. Also present were Electric Supervisor John Egan, Water/Wastewater Supervisor Glenn Bauer, Superintendent Paul Hoeschen, and Secretary Debbie Boyer.

MINUTES :

2. By general consent, the following minutes were approved:
- a. The minutes of the Annual Organizational Meeting held on January 9, 2018.
 - b. The minutes of the last Regular Commission Meeting held on January 9, 2018.
 - c. The minutes of the SC City Council and SC Public Utilities Commission's Joint Meeting held on January 17, 2018, including approving of the Pay Equity Implemental Plan.

UTILITY BILLS :

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Walz that the following utility bills be approved:

The full listing of the January, 2018 accounts payable in the amount of \$595,677.38.

Motion carried unanimously four to zero. Visa bill was available for review.

FINANCIAL REPORTS :

4ab. By general consent, the Commission approved all of the monthly and investment reports as presented by Superintendent Hoeschen.

CORRESPONDENCE AND MEETINGS :

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on March 12, 2018 at 4:00 p.m.

OLD BUSINESS :

6a. A motion was made by Commissioner Walz and seconded by Commissioner Roberg to approve the Revised 2018 Operational Rate Schedule. Motion carried four to zero.

NEW BUSINESS :

7a. A motion was made by Commissioner Spanier and seconded by Commissioner Walz to approve Retroactive approval for MMUA's 2018 Electric Utility Member's Annual Dues in the amount of \$10,499. Motion carried four to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to approve CMWEA Dues in the amount of \$300.00. Motion carried four to zero.

COMMISSIONERS ITEMS :

8a. 1. The MMUA 2018 Legislative Conference is set for April 3-4, 2018.

2. A motion was made by Commissioner Walz and seconded by Commissioner Roberg to approve the recommendation for hiring Justin Henrichs for the Lineman Position, contingent on passing the background check and other required testing. Henrichs' approximate start date with the utility will be February 26, 2018. Motion carried four to zero.

SUPERINTENDENT & SUPERVISOR'S ITEMS :

9a. Superintendent Hoeschen informed the Commission on the Check in the amount of \$14,000 from Procter & Gamble regarding the flushable wipes.

b. Supervisor Egan reviewed the 2017 Reliability Report with the Commission.

Being no further business, a motion was made by Commission Spanier and seconded by Commissioner Walz to adjourn the meeting at 4:35 pm. Motion carried unanimously.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission