

**MINUTES OF THE FEBRUARY 10, 2025, SAUK CENTRE  
PUBLIC UTILITIES COMMISSION MEETING**

**CALL TO ORDER:**

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:30 p.m. on February 10, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, and Jeff Bromenshenkel. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Mark Roberg was absent.

**MINUTES:**

2. By general consent, the following minutes were approved:
- a. The minutes of the Annual Organizational Meeting held on January 13, 2025.
  - b. The minutes of the last Regular Commission Meeting held on January 13, 2025.

**UTILITY BILLS:**

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the January 2025 accounts payable in the amount of \$758,838.07.

Motion carried four to zero. The Visa bill was available for review.

**FINANCIAL REPORTS:**

4ab&c. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

**CORRESPONDENCE AND MEETINGS:**

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, March 10, 2025, at 4:30 p.m.

**OLD BUSINESS:**

**NEW BUSINESS:**

7a. Eight bids were received for Phase 1B and Phase 2 boring for the Electric Distribution Improvements Project. Castrejon, Inc. in the amount of \$1,258,137.25, Anderson Underground LLC in the amount of \$1,387,959.47, MinnComm Utility Construction Co. in the amount of \$1,444,851.67, MP Nexlevel, LLC in the amount of \$1,540,740.35, Michels Underground Cable, Inc. in the amount of \$1,663,756.85, AEI Construction, Inc. (Arvig) in the amount of \$1,669,673.42, and NPL Construction Co. in the amount of \$2,042,896.74. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to award the contract to the low bid from PUSH, Inc. in the amount of \$1,059,890.96. Motion carried four to zero.

**COMMISSIONERS ITEMS:**

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

**GENERAL MANAGER AND SUPERVISOR'S ITEMS:**

9a. A discussion was held on the MRES Member Generation. The decision has been tabled for now and will be brought back to a later meeting.

b. General Manager Boyer presented the poster of the local winner of the MN Rural Water Poster Participant. The poster will be submitted to MN Rural Water.

c. A discussion was held on the electric truck, unit #35. By general consent the commission approved to have it repaired by Northside Body Shop.

**FOR YOUR INFORMATION ONLY**

1. Auditors February 24-28th

Being no further business, a motion was made by Commissioner Stone and seconded by Commissioner Sens to adjourn the meeting at 5:02 p.m. Motion carried four to zero.

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Jennie Frank, Secretary  
Sauk Centre Public Utilities Commission