

**MINUTES OF THE JANUARY 9, 2018 SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER :

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Thomas at 4:00 p.m. on January 9, 2018 at the office of the Sauk Centre Public Utilities Commission. Commissioners present were Ted Spanier, Dave Thomas, Mark Roberg, and Roy Walz. Also present were Superintendent Paul Hoeschen, Electrical Supervisor John Egan, Water/Wastewater Supervisor Glenn Bauer, and Secretary Debbie Boyer.

MINUTES :

2. By general consent, the following minutes were approved:
- a. The minutes of the last Regular Commission Meeting held on December 11, 2017.

UTILITY BILLS :

3a. A motion was introduced by Commissioner Spanier and seconded by Commissioner Walz that the following utility bills be approved:

The full listing of the December 2017 accounts payable in the amount of \$571,153.49.

Motion carried unanimously four to zero.

Visa bill was available for review.

FINANCIAL REPORTS :

4abc&d. By general consent, the Commission approved all the Monthly, Delinquent, Investment, and CIP reports as presented by Superintendent Hoeschen.

CORRESPONDENCE AND MEETINGS :

- 5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, February 12, 2018 at 4:00 p.m.
- b. There was no interest in attending the 2018 APPA Legislative Rally in Washington, D.C.
- c. There will be a Joint Meeting at the City Council Chambers on January 17, 2018 at 5:15 p.m.

OLD BUSINESS :

NEW BUSINESS :

7a. A motion was made by Commissioner Spanier and seconded by Commissioner Walz to approve the 2018 Operational Policy Rate Schedule. Motion carried four to zero.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Walz to approve the 2018 Distributed Generation Rate change. Motion carried four to zero.

COMMISSIONERS ITEMS :

8a. Commissioners & Other Committee Items/Reports

1. A motion was made by Commissioner Spanier and seconded by Commissioner Roberg to approve the Non-Union Agreement for the 2018-2020 contract. Motion carried four to zero.

8b. Personnel Committee

1. Commissioner Spanier updated the Commission on the work performance issue with Superintendent Hoeschen. Commissioner Spanier, Bauer, and Boyer held a conference call on December 18, 2017 with Ann Antonsen. Ann is preparing a guide to follow to grade his performance issues.

SUPERINTENDENT & SUPERVISOR' S ITEMS :

9a. By general consent, the Commission selected the Personnel Committee and Electrical Supervisor Egan to the hiring Committee regarding the Lineman position.

b. Superintendent Hoeschen discussed that the WAPA Contract is extended.

c. Superintendent Hoeschen and Electrical Supervisor Egan informed the Commission on the Distributed Generation Meeting they attended in Detroit Lakes on Thursday January 4, 2018.

FOR YOUR INFORMATION, ONLY

1. 2018 Mileage Rate is 54.5 cents per mile
2. 2017 Expenses for Customer/Commission/Staff Meetings / Enc.
3. 2017 Dividend from League of MN Cities Insurance Trust/ Enc.

Being no further business, a motion was made by Commissioner Walz and seconded by
Commissioner Spanier to adjourn the meeting at 4:32 p.m. Motion carried unanimously four to zero.

Debbie Boyer, Secretary
Sauk Centre Public Utilities Commission