

**MINUTES OF THE JANUARY 13, 2025, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:36 p.m. on January 13, 2025, at the office of the Sauk Centre Public Utilities. Commissioners present were Warren Stone, Wayne Senst, Jeff Bromenshenkel, and Mark Roberg. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Stone leaving the meeting at 5:35 p.m.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on December 9, 2024.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Roberg that the following utility bills be approved:

The full listing of the December 2024 accounts payable in the amount of \$700,748.68.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ac&d. By general consent, the Commission approved all the Monthly, Investment, and 4M Fund Reports as presented by General Manager Boyer.

b. A motion was made by Commissioner Roberg and seconded by Commissioner Bromenshenkel to approve the Delinquent Accounts Report, with the write-off amount of \$4,239.27 minus \$80.00 for Storm Sewer. Motion carried five to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, February 10, 2025, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS:

- 7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the 2025 Operational Policy Rate Schedule. Motion carried five to zero.
- b. Commissioner Stone made a motion to approve Payment #7 (final payment) to Traut Wells for Well #8 in the amount of \$25,417.80 and was seconded by Commissioner Senst. Motion carried five to zero.
- c. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Total Control payment for Well #8 in the amount of \$49,630.00. Motion carried five to zero.
- d. After a short discussion Commissioner Senst made a motion to approve the MMUA 2025 Annual Membership in the amount of \$12,915.00 and was seconded by Commissioner Roberg. Motion carried four to one, with Commissioner Stone opposing.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

- 1. Information was given to the Commission on the CIP Rebate Recap.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

- 9a. Water/Wastewater Supervisor Glenn Bauer updated the Commission on Well #8 which is running well. Informational only, no action needed.
- b. Electrical Supervisor Shannon Ellering updated the Commission on the substation. The project is on track for August, there is currently a delay with the switches and will meet this week to discuss this. No action needed.
- c. A discussion was held and President Spanier made a motion to have there be no winter parking on the SCPUC property after the spring of 2025, but motion not seconded, motion failed.
- d. General Manager Boyer informed the Commission about the electric department truck accident and insurance information. The Commission advised to get quotes for a new truck and information will be brought to another meeting.

FOR YOUR INFORMATION ONLY

1. 2025 Milage Rate is .70 cents per mile
2. 2025 Environmental Footprint

Being no further business, a motion was made by Commissioner Bromenshenkel and seconded by Commissioner Sens to adjourn the meeting at 5:37 p.m. Motion carried four to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission