

**MINUTES OF THE JANUARY 10, 2022, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:37 p.m. on January 10, 2022, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Mark Roberg, John Egan, and Wayne Senst. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on December 13, 2021.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Egan that the following utility bills be approved:

The full listing of the December 2021 accounts payable in the amount of \$476,458.04.

Motion carried five to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ac&d. By general consent, the Commission approved all the Monthly, Investment, and CIP Rebate Recap Reports as presented by General Manager Boyer.

b. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Roberg to approve the Delinquent Accounts Report, with the write-off amount of \$6,451.63 minus the \$77.40 for Storm Sewer. Motion carried five to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, February 14, 2022, at 4:30 p.m.

OLD BUSINESS:

NEW BUSINESS :

7a. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve the 2022 Operational Policy Rate Schedule. Motion carried five to zero.

b. A motion was made by Commissioner Senst and seconded by Commissioner Egan to approve participating in the Tom Bovitz Memorial Scholarship from MMUA in the amount of \$500 for a local student. Parents are to be customers of the SCPUC. Motion carried five to zero.

c. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to approve the Sauk Centre Chamber of Commerce dues in the amount of \$515.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

1. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the white van being put up for auction. Motion carried five to zero.

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. A motion was made by Commissioner Egan and seconded by Commissioner Bromenshenkel to have General Manager Boyer meet with the Personal Committee on future succession planning in the office. Motion carried five to zero.

FOR YOUR INFORMATION ONLY

1. 2022 Mileage Rate is .585 cents per mile.
2. LMCIT Property/Casualty Dividend Refund.

Being no further business, a motion was made by Commissioner Egan and seconded by Commissioner Roberg to adjourn the meeting at 5:37 pm. Motion carried five to zero.