

**MINUTES OF THE JANUARY 09, 2023, SAUK CENTRE
PUBLIC UTILITIES COMMISSION MEETING**

CALL TO ORDER:

1. The regular meeting of the Sauk Centre Public Utilities Commission was called to order by President Ted Spanier at 4:35 p.m. on January 09, 2023, at the office of the Sauk Centre Public Utilities. Commissioners present were Jeff Bromenshenkel, Wayne Senst, and Warren Stone. Also, present were Water/Wastewater Supervisor Glenn Bauer, Electrical Supervisor Shannon Ellering, General Manager Debbie Boyer, and Secretary Jennie Frank. Commissioner Mark Roberg arriving at 5:02 p.m.

MINUTES:

2. By general consent, the following minutes were approved:

- a. The minutes of the last Regular Commission Meeting held on December 12, 2022.

UTILITY BILLS:

3a. A motion was introduced by Commissioner Bromenshenkel and seconded by Commissioner Senst that the following utility bills be approved:

The full listing of the December 2022 accounts payable in the amount of \$2,221,323.95.

Motion carried four to zero. The Visa bill was available for review.

FINANCIAL REPORTS:

4ac&d. By general consent, the Commission approved all the Monthly, Investment, and CIP Rebate Recap Reports as presented by General Manager Boyer.

b. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the Delinquent Accounts Report, with the write-off amount of \$4,554.43 minus the \$72.50 for Storm Sewer. Motion carried four to zero.

CORRESPONDENCE AND MEETINGS:

5a. The next regular meeting of the Sauk Centre Public Utilities Commission will be held on Monday, February 13, 2023, at 4:30 p.m.

OLD BUSINESS :

6a. General Manager Boyer updated the Commission on the township property for the new well site. The survey is complete, and the township is working on the appraisal. Informational only, no action needed.

NEW BUSINESS :

7a. A motion was made by Commissioner Stone and seconded by Commissioner Bromenshenkel to approve the 2023 Operational Policy Rate Schedule. Motion carried four to zero with Commissioner Roberg abstaining.

b. A motion was made by Commissioner Senst and seconded by Commissioner Roberg to approve participating in the Tom Bovitz Memorial Scholarship from MMUA in the amount of \$750 for a local student. Parents are to be customers of the SCPUC. Motion carried five to zero.

c. A motion was made by Commissioner Bromenshenkel and seconded by Commissioner Stone to approve the invoice from the City of Sauk Centre in the amount of \$491,860.00 for the water and sewer costs for the So. Industrial Park. Motion carried five to zero.

d. A motion was made by Commissioner Roberg and seconded by Commissioner Senst to approve the 3-year subscription for the APPA-eReliability Tracker for \$875.00. Motion carried five to zero.

COMMISSIONERS ITEMS:

8a. Commissioners & Other Committee Items / Reports

b. Personnel Committee

GENERAL MANAGER AND SUPERVISOR'S ITEMS:

9a. General Manager Boyer informed the Commission that the PUC has received a Source Water Protection Implementation Grant from the MN Dept. of Health, in the amount of \$10,000. The grant is for the new test well. Informational only, no action needed.

b. A motion was made by Commissioner Senst and seconded by Commissioner Bromenshenkel to approve the quote of \$16,890.00 from Total Control Systems, Inc., for new equipment and services for the water and wastewater plant's SCADA System. Motion carried five to zero.

c. By general consent, the Commission approves moving forward with obtaining state and local bids

for the replacement of the 2003 Wastewater truck #54.

d. General Manager Boyer informed the Commission that there is a request for the removal of the grain storage bins at the Depot Feeds site. More information will be brought to another meeting.

By general consent, the Commission approved the use of the Depot Feeds building for training by the SC Fire Department, upon purchase. Closing date is set for March 1, 2023.

FOR YOUR INFORMATION ONLY

1. 2023 Mileage Rate is .655 cents per mile.
2. LMCIT Property/Casualty Dividend Refund.

Being no further business, a motion was made by Commissioner Senst and seconded by Commissioner Roberg to adjourn the meeting at 5:45 p.m. Motion carried five to zero.

Jennie Frank, Secretary
Sauk Centre Public Utilities Commission