



320 Oak Street South - Sauk Centre, MN 56378
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 Email: planning@ci.sauk-centre.mn.us

For Office Use Only	
Permit No.	_____
PID No.	_____
DATE RCVD.	_____
Permit Fee	\$ _____
Surcharge	\$ _____
Plan Check	\$ _____
TOTAL	\$ _____

Commercial Permit Application Interior Remodel

Please Type or Print Legibly:

1. Site Address _____ Sauk Centre, MN 56378
2. Owner(s) _____ Daytime Phone _____
3. Owner's Address (if different from above) _____
4. Legal Description of Site: *(Please Attach Metes & Bounds Description)*
Note If unknown, please refer to property tax statement or ask Zoning Administrator*
5. Type of Improvement:
 Build _____ Addition _____ Remodel _____ Roof Only _____ Other _____
6. Describe in detail work to be done _____

7. Building Covering Material(s) *If Applicable* _____
8. Approximate Start Date _____
9. Estimated Cost of Project *(Including Materials & Labor)*: \$ _____
10. Type of Construction:
 On Site _____ Modular _____ Prefabricated _____ Other _____ *(Explain)*

11. Dimensions of Structure: _____

12. Number of Stories of Structure(s) _____

13. Please Provide the Following: *(If Applicable)*

General Contractor _____ PH: _____

Electrical Contractor _____ PH: _____

Plumbing Contractor _____ PH: _____

Mason & Concrete Contractor _____ PH: _____

Heating & Venting Contractor _____ PH: _____

Excavation Contractor _____ PH: _____

Sprinkler Contractor _____ PH: _____

Required Forms & Items to Return with Application:

Utilities Checklist *(To Be Completed and Signed at Public Utilities Office)*

Certificate of Survey (by licensend Land Surveyor)

TWO SETS of Construction Plans *(Signed By Architect if Applicable)*

Other _____

Your application will be deferred until all checked items above are provided.

AUTHORIZED SIGNATURE OF OWNER OR OWNER'S AGENT

ZONING ADMINISTRATOR

This Permit Expires One Year From: _____

BUILDING OFFICAL

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my site plan and application. The undersigned further agrees the City and its' adminstrative staff relied on the accurateness of this application, plans nd specifications relative to this project and holds the city of Sauk Centre, and its employees harmless from all liability arising from the granting of this permit.