

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 1, 2015**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, April 1, 2015 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Keith Johnson, Dave Thomas, Heidi Leach, Diane Kelly and Mayor Warren Stone. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Administrative Assistant Nicki Vogt, Public Works Supervisor Matt Zinniel and Assistant Ambulance Director Tim Deschene. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Thomas to approve the agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to approve the March 18, 2015 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. City Engineer Yapp reported on the Beltline/Centre Street Project as follows:

- The plans/specifications will be presented to the Council at their April 15, 2015 meeting.
- The State of Minnesota will pay 25% of the storm sewer costs.
- Timeline
- Easements
- Detour
- 13 parking spaces will be lost for a 2 month construction period in order to facilitate detour traffic

b. The EDA met on Wednesday, April 1st and discussed the following:

- Land Rental Contract for Unger property
- Railroad property clean-up will begin soon

- Development criteria for property south of the freeway
- DEED workshops and Initiative Foundation programs

7. ACTION ITEMS

- a. Richard Boyer is the owner of the house located at 331 Maple Street that was declared hazardous by the City and ordered to be removed.

The City has since incurred legal fees in the amount of \$818.20 in the process of moving through the legal process.

Mr. Boyer has now entered into a Purchase Agreement to sell the property. The requirement to remove the building will stay with the property; however, Mr. Boyer is requesting that the City waive the legal fees incurred.

Property owner, Rick Boyer, was present and stated that prior to the home being declared hazardous they had gutted it for the purpose of remodeling. Since that time, he sold the property for \$27,000 less than the home was valued at. Due to that, he requested that the City waive the legal fees of \$818.20.

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to assess the \$818.20 legal fees incurred. A vote being recorded as follows: For: Council Members Kelly, Thomas, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

- b. Four offers for easements for storm ponds (surge basins) for the Beltline project have been submitted to the owners of the property along with maps of the proposal, preliminary construction plans with elevations and an offer price, as follows:

1. Broman
2. Central Lakes co-op
3. Engle
4. Fiskness

All of the offers are consistent with the budget for the project. Staff recommended proceeding with obtaining final signatures on each of the easements and bring the easement purchase prices to the Council for final approval at a future meeting.

A motion was made by Council Member Leach and was seconded by Council Member Johnson to authorize staff to finalize easement purchases, contingent upon final City Council approval. A vote being recorded as follows: For: Council Members Leach, Johnson, Thomas, Kelly and Mayor Stone. Against: None. The motion passed.

- c. As part of the City share of the Beltline project, the City proposed to purchase a lot on Fairlane for the construction of a storm pond and surge basin. The owner of this parcel is Central MN Credit Union. Staff has spoken with the Credit Union and has submitted an offer.

At this point, the offer is consistent with what was budgeted for the project. Once there is an agreed upon price, the City Council will meet to vote on the final offer.

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to authorize staff to finalize the offer to purchase the lot, contingent upon final Council approval. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- d. With the proposed improvements on Centre Street, temporary and permanent easements for construction will be necessary. In addition, since this roadway is not dedicated by plat, it is recommended that the City also obtain a perpetual 66' wide road right of way easement for the entire length of the roadway from Beltline to 12th.

The Council was provided with the following:

- Exhibit A1 – 66' wide perpetual roadway easement
- Exhibit A2 – Permanent drainage and utility easements
- Exhibit A2 – Temporary construction easements

The easements are consistent with the plans submitted for approval to the City Council a prior meeting.

No action was taken.

- e. Deb Johnson submitted a nomination form to be appointed to the Senior Center Board. Currently, there is a vacancy on this board to be appointed for a three year term, expiring December 31, 2016.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to appoint Deb Johnson to the Senior Center Board, effective April 1, 2015. A vote being recorded as follows: For: Council Members Kelly, Leach, Thomas and Mayor Stone. Against: None. Abstain: Council Member Johnson. The motion passed.

- f. Ted Spanier submitted his resignation from the Sauk Centre Fire Department. Mr. Spanier has been with the department since March 10, 1985 (30 years).

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to accept the resignation of Ted Spanier from the Fire Department. A vote being recorded as follows: For: Council Members Thomas, Johnson, Kelly, Leach and Mayor Stone. Against: None. The motion passed.

The Council thanked Mr. Spanier for his 30 years of dedicated service.

- g. The Operations Committee was presented with a proposal for the purchase of an Ambulance to replace Unit 563 (2000 rig). This purchase will complete the City's plan for a nine year rotation of the vehicles.

Proposals were received from two vendors, both through the state bid. Bids for both a Diesel and a gas bid were obtained, both with Type III Ambulance bodies. (with trade)

Diesel - Chevy G-4500 V-8 Duramax

PSV:	\$143,663.00
Lifeline:	\$149,589.00

Gas - Ford E-450 V-10

PSV:	\$133,993.00
Lifeline:	\$137,661.00

The Operations Committee as well as the Ambulance Department is recommending that the Diesel rig be purchased for \$143,663.00 (after \$8,900 trade-in). An estimated \$2,500 for radio installation and logo will be required. Cash is available in the Ambulance Dept. fund for the purchase without bonding or borrowing.

Cost	\$152,563.00
Trade	(\$8,900.00)
Striping/Radio	<u>\$2,500.00</u>
Total	\$146,163.00

Council Member Thomas introduced Resolution No. 2015-22, Resolution Accepting Bid and Authorizing Purchase of An Ambulance for the Sauk Centre Ambulance Department. A vote being recorded as follows: For: Council Members Thomas, Leach, Johnson, Kelly and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda items:

a.	Schedule of Claims -	Unpaid Claims	\$156,755.00
		Paid Claims	<u>\$75.00</u>
		Total	<u>\$156,830.00</u>

b. The Sauk Centre American Legion has presented a proposal construct a fenced patio/deck on the north side of their building which would allow the consumption of alcohol. The proposal will meet all criteria to allow the addition of the new patio/deck to the license area including it to be accessible from inside the licensed area, to include a defined area, to include

appropriate signage and to include an amendment to the existing definition of the “premise” on the license and Certificate of Insurance.

- c. Resolution No. 2015-23, Resolution Approving an Off-Site Gambling Permit for the Sauk Centre American Legion Post 67. The permit would allow a raffle for an annual Rubber Duckie Race to be held on July 19, 2015 at the Conservation Park.
- d. Request from Jim Winters on behalf of the American Legion Post 67 for two temporary 3.2 on sale beer license permits as follows:
 - 1. Term of 5 days (July 19 through August 2, 2015) for Stearns County Fair.
 - 2. Term of 1 day (September 12, 2015) for Grillin and Chillin.
- e. Request from Jim Winters on behalf of the American Legion Post 67 for two temporary extension of outdoor liquor permits as follows:
 - 1. Term of 1 day (June 6, 2015) for food, music and a bean bag tournament in their north parking lot from noon until 10:00 p.m.
 - 2. Term of 1 day (October 3, 2015) for a 5K run and DJ music in their north parking lot from noon until 10:00 p.m.
- f. Request from Jim Winters on behalf of American Legion Post 67 for a road closure of Park Road for the 5K run from the intersection of Oak and Park road to the boat landing.

A motion was made by Council Member Kelly and was seconded by Council Member Johnson to approve the Consent Agenda as presented, excluding item E1 (further clarification needed). A vote being recorded as follows: For: Council Members Kelly, Johnson, Thomas, Leach and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. The City of Sauk Centre has been named a Tree City by the Arbor Day Foundation for the 20th Consecutive year.

12. ADJOURNMENT

A motion was made by Council Member Johnson and was seconded by Council Member Thomas to adjourn the meeting. A vote being recorded as follows: For: Council Members Johnson, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer