

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, APRIL 20, 2022**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, April 20, 2022 at 6:30 p.m. due notice being given thereof. Present were Mayor Warren Stone, Council Members Diane Kelly, Joe Fuechtmann, Shalon Wilber and Heidi Leach. Also present were Engineer Chuck Boser, Police Chief Bryon Friedrichs, City Administrator Vicki Willer, Public Works Supervisor Ben Clink and City Planner Sarah Morton. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve the agenda, with additions. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve the April 6, 2022 Regular Meeting Minutes and the April 11, 2022 Local Board of Review Meeting Minutes as presented. A vote being recorded as follows: For: Leach, Kelly, Fuechtmann, Wilber and Mayor Stone. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. Police Chief Friedrichs presented the March 2022 Police Report stating there were a total of 688 ICRs, which was up 177 calls from February.

b. Public Works Supervisor Clink updated the Council on the department's monthly activities:

- Street sweeping as weather permits
- Completed stump grinding for trees that were removed over the winter
- Replaced circuit board in Fuelmaster pump at airport
- Repairs completed on all hangar doors
- Several dry floor events were held at the arena with no issues
- Equipment is being prepped for summer season
- New topcoat of epoxy put on floor of fish cleaning house
- Prep work at campground for season opening
- Campground shelter project is moving along with interior work beginning
- Repairs/work on Little Red Schoolhouse

- c. The Planning Commission met on April 12, 2022 and discussed the following:
- Reviewed March 2022 building permit report with a total construction value of \$1.3 million
 - Discussion held regarding short term rentals
 - Household hazardous waste cleanup June
 - Spring cleanup May
- d. City Engineer Chuck Boser updated the Council on the following projects:

Industrial Park

- Nothing has started due to weather conditions

Interpretive Center

- Punch list work to be completed in spring
- Final wear course paving in May/June
- Taco Bell started construction the week of April 18

2022 Capital Improvement

- Finished tree removal
- Reclaiming on reconstruct portion of streets
- Concrete removals
- If conditions allow, the plan is to begin with sanitary main replacement week of April 25
- Temporary water plan is to have it hooked up and live the week of May 25
- Coordinating construction with the schools and garbage haulers

- e. Ambulance Director Struffert presented the Ambulance Department 1st Quarter report:

- 51 no loads
- 10 ALS transfer
- 52 BLS transfer
- Total billable - \$177,925.20
- One special detail military escort
- 5 mutual aid calls
- Seeing fewer cases of Covid; however, precautions are still being taken
- Inspection completed

7. ACTION ITEMS

- a. Sauk Centre Ambulance Service and CentraCare Emergency Medical Services (CEMS) have negotiated a Service Agreement whereby CEMS will provide a Paramedic for ALS Transfers for the Ambulance Service. Currently the Ambulance Department has an EMT on staff that is a Paramedic and would fulfil this role. He is also an employee of CentraCare.

The option of using the Paramedic would be in lieu of using a nurse from CentraCare for such transfers.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve the Service Agreement with CentraCare Emergency Medical Services. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- b. Ambulance Director Kathy Struffert has received two resignations from the Department.

Resignations have been received from Andrea Kerfeld and Ben Clink.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to accept the resignations from the Ambulance Department. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann, Wilber and Mayor Stone. Against: None. The motion passed.

- c. An application and fee have been submitted Anas Dodin dba Sauk Centre Tobacco, LLC to sell cigarettes at 201 Main Street South, Suite 3.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Leach to approve the request for a Cigarette License to Anas Dobin DBA Sauk Centre Tobacco, LLC. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Kelly, Wilber and Mayor Stone. Against: None. The motion passed.

- d. Each year the City is allocated up to \$150,000 in FAA Fund for capital projects at the Airport. Four years of allocation can be accumulated. It is common for Airports to lend part of their allocation to another airport for project purposes and then use that airports allocation in future years. This way funds won't expire.

The City of Willmar is working on a project requiring some additional funding and has requested the use of \$250,000 of Sauk Centre's allocation. Willmar will return the allocation no later than May 15, 2024 which will be on schedule for the City's proposed use at that time.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the transfer of Funding and Repayment Agreement from Sauk Centre to Willmar. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

- e. The Sauk Centre Fire Department offered for sale via the online bidding process an obsolete hose dryer.

The high bidder was Randy Kalis who bid \$55.00.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve Resolution No. 2023-37, Resolution Authorizing Sale of Excess Property.

A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- f. The Park Board Committee for the selection of play equipment for Hickman Park met and are recommending the purchase of a modular play unit of Hickman Park. They reviewed several selections of similar equipment and based their determination on number of play features, age appropriateness, and cost. The goal is to purchase the unit, purchase an extension for the swing set, and install safety surfacing within the budgeted amount of \$25,000.

The play unit is a Gametime piece from Minnesota Wisconsin Playground for \$12,031.00. Added to this will be an equipment surcharge and shipping.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to approve Resolution No. 2022-36, Resolution Accepting Quote for Hickman Park Play Equipment. A vote being recorded as follows: For: Council Members Kelly, Leach, Wilber, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- g. The Airport Commission requested that MN DOT authorize part of the City's 2022 Maintenance and Operations Grant to cost share the City's share of the Hangar Door Strap Grant. That Grant required 30% City participation.

By allowing the City to utilize a part of its 2022 M&O allotment, the City's share will be reduced to ten percent.

Resolution No. 2022-39 authorizes the City to execute the Agreement to authorize the allotment of funds to the Hangar Strap Grant Project.

A motion was made by Council Member Wilber and was seconded by Council Member Kelly to approve Resolution No. 2022-39, Resolution Authorizing Agreement for Project A7310-46. A vote being recorded as follows: For: Council Members Wilber, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

- a. The City closed on the Meyer property near Hickman Drive on April 13. The next step is to begin layout design.

9. NEW BUSINESS

- a. In past years the Council discussed potentially purchasing a downtown building, demoing it and having a walkway through. A building has been listed for sale and the owner asked if the City was interested in purchasing it.

By general consent, the purchase of the building was sent to the Operations Committee for their review/recommendation.

It was noted that the Highway 71 MnDOT project has been pushed back one year, to start July 21, 2026. The scope of the project remains the same.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

- a. Schedule of Claims - Unpaid Claims \$190,483.19
Paid Claims \$0.00
Total \$190,483.19

- b. March Checks Paid Claims/Payroll \$623,687.78

- c. Gambling Application for Exempt Permit request from Sauk Centre Sno-Cleats, Inc. for a raffle September 18, 2022 at the Sno-Cleats Club House.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the consent agenda as presented. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Wilber and Mayor Stone. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. Middle Sauk Water Festival 2022 – May 12, 2022
- b. Citywide Cleanup Recycling Day – May 28, 2022 - 8:00 to Noon – Civic Arena
- c. Hazardous Waste Recycling Pickup – June 15, 2022 – 9:00 to 1:00 – Civic Arena
- d. House and Senate Tax Bills
- e. Notice of Public Hearing for Wine License – May 4, 2022

12. ADJOURNMENT

A motion was made by Council Member Leach and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Leach, Kelly, Wilber, Fuechtmann and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer