

**SAUK CENTRE CITY COUNCIL – PUBLIC UTILITIES COMMISSION
SPECIAL MEETING
WEDNESDAY, DECEMBER 16, 2009**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council and Public Utilities Commission met in a Special Meeting on Wednesday, December 16, 2009 at 5:00 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Warren Stone, Keith Johnson and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

3. REPORTS/PRESENTATIONS

a. Tracy Ekola of SEH stated that she has been working closely with the PUC for the past several months and they are currently at the 90% design phase for the new facility. The goals for the new facility are as follows:

- 20 year design
- Future NPDES permit limits for ammonia
- Cost effective design
- Redundancy for critical treatment units
- Flexibility to minimize operational costs
- Consideration for future expansion
- Existing sludge storage tanks/treatment to remain as is

Ms. Ekola also reviewed the Site Layout, Flow Profile, Permits, Energy Efficiency Rebates, and Funding. The estimated total project cost is \$8,679,000.00. Additional costs include asbestos abatement costs, additional process instrumentation, increase of concrete quantities and coatings (due to design refinement) and additional costs for redundant heating units for process areas. The loan is for 20 years at an estimated 2.0-2.5% interest.

Application was submitted November 30, 2009. After bid opening bid tabulations will be submitted along with the as-bid budget. The PFA will then execute the loan closing and will lock in the interest rate.

Typical residential customers will see an increase of \$1.41/month and typical commercial customers will see an increase of \$6.56/month. Rate impacts were completed as part of the facility planning process and customers will see a 6% increase per year until 2020 and a 3% increase after 2020.

The project schedule is as follows:

- Plans/specifications sent to MNDOT – December 2009
- Tentative bid date – April 29, 2010
- PFA loan closing – May 2010

- Construction to begin – June 2010
- Substantial completion – October 31, 2011
- Final completion – December 2011

Dennis Rykken provided the Council with an update on the Big Stone II Project.

Mayor Kirckof thanked Traci and Heidi for the update and also thanked the PUC staff for their help with Christmas lights.

4. ADJOURNMENT

A motion was made by Council Member Thomas and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Thomas, Johnson, Stone, Coenen and Mayor Kirckof. Against: None. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Mayor Brad A. Kirckof

City Administrator Vicki M. Willer