

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, NOVEMBER 4, 2020**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, November 4, 2020 at 6:30 p.m. due notice being given thereof. Present were Council Members Joe Fuechtmann, Diane Kelly, Heidi Leach, Keith Johnson and Mayor Warren Stone. Also present was City Administrator Vicki Willer, Public Works Supervisor Clink, City Planner Morton and City Engineer Boser. Mayor Stone presided thereat.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly, Johnson and Mayor Stone. Against: None. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the October 21, 2020 Regular Meeting Minutes. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach and Mayor Stone. Against: None. Abstain: Council Member Johnson.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

- a. City Engineer Boser updated the Council as follows:
- Closing out 2018 CIP Project
 - Construction on the 2020 Project has wrapped up for the winter. Will complete final paving and punch list items in 2021
- b. The EDA met on Wednesday, November 4th and discussed the following:
- Discussed two prospects for the purchase of Unger property
 - The potential development of Interpretive Center property is still a work in progress
 - Sauk Centre Opportunities sold final lot in Industrial Park

7. ACTION ITEMS

- a. An application for transfer of an On-Sale, Off-Sale, Sunday & 2 a.m. liquor license, \$100.00 for transfer of liquor license fee has been submitted. Insurance Liability and Workers Compensation documents and background check are forthcoming. The effective transfer date to become effective November 15, 2020.

A motion was made by Council Member Kelly and was seconded by Council Member Johnson to approve Resolution No. 2020-93, Approving the Application of Benjamin Scott Moss DBA Whiskey’s Corner Bar, LLC for a Transfer of an On-Sale, Off-Sale, Sunday and 2 a.m. Liquor License Located at 526 Sinclair Lewis Ave. A vote being recorded as follows: For: Council Members Kelly, Johnson, Fuechtmann, Leach and Mayor Stone. Against: None. The motion passed.

- b. An application and fee have been submitted by Benjamin Scott Moss DBA Whiskey’s Corner Bar, LLC to sell cigarettes at 526 Sinclair Lewis Avenue.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve the request for a Cigarette License to Benjamin Scott Moss DBA Whiskey’s Corner Bar, LLC. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

- c. The Sauk Centre Police Department sold the following excess vehicle through the State of Minnesota Online Bidding Program.

Vehicle	Bidder	Amount
2003 Dodge Ram	Hannah Oellien	\$2,284.00

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve Resolution No. 2020-94, Approving Sale of Excess Vehicle. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- d. The Sauk Centre Airport Board recommends that the City proceed with Work Order #8 with Bolton Menk, Airport Consultant.

Approval will authorize Bolton Menk to proceed with the City’s 2021 Airport Airfield Maintenance Project. This project includes crack filling and sealcoating of the new runway, taxiway, aprons and turnarounds that were paved in the 2018 project and also reconstruct the West Hangar taxi lanes and parking lot.

Under the contract, Bolton Menk will complete all design and bid administration duties, and also construction administration.

The anticipated funding sources are:

FAA	\$67,114.00
MnDot	\$15,308.00
City	\$12,560.00

A motion was made by Council Member Johnson and was seconded by Council Member Fuechtmann to approve Work Order #8 with Bolton & Menk, Inc. A vote being recorded

as follows: For: Council Members Johnson, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- e. The City currently owns a salt spreader that fits in the back of the Toolcat. The initial thought when the City purchased the spreader was that it would be used for sidewalks and parking lot. In reality, the City sands the parking lots with the big trucks and the spreader doesn't work well for sidewalks because it broadcast rather than drops the salt so it is difficult to keep the salt on the sidewalks and not on the grass etc.

As an alternative, PW Supervisor, Ben Clink, is proposing to purchase a drop spreader that mounts on the back of the tractor and drops salt straight down. Three estimates were obtained:

<u>Equipment</u>	<u>Bidder</u>	<u>Quote</u>
Ventrac Drop Spreader SA250(SS)	Cushman	\$5,530.00
Snow Ex Drop Pro 600(Plastic)	Midsota	\$4,070.00
John Deere FT 3-Pt (SS)	Midwest Machinery	\$4,119.95

Although the Snow Ex is \$50 less expensive than the John Deere, Clink is recommending the City purchase the John Deere because it is constructed of Stainless Steel rather than plastic.

In addition, it was recommended the City's current spreader be advertised for sale. The City could put a reserve on it if desired. This sale will lessen the overall cost of the drop spreader.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Johnson to approve Resolution No. 2020-95, Authorizing Purchase of Drop Spreader and Sale of Broadcast Spreader. A vote being recorded as follows: For: Council Members Fuechtmann, Johnson, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- f. The City's Capital Improvement Plan and Proposed Budget for 2021 includes the purchase of a plow truck to replace the City's 1999 truck.

Because the purchase is expected to exceed the Competitive Bidding Threshold, bids should be sought for the replacement.

After receipt of the bids, if the City proceeds with a purchase order prior to the end of year, delivery would be expected by the end of the following year so should be ready to place in service for the 2021/2022 winter plowing season.

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve Resolution No. 2020-96, Resolution Soliciting Bids for a Plow Truck for the Sauk Centre Street Department. A vote being recorded as follows: For: Council Members Leach, Kelly, Johnson, Fuechtmann and Mayor Stone. Against: None. The motion passed.

8. UNFINISHED BUSINESS

a. CARES Funding Update:

Initial Contribution	\$343,100.00	
Stearns County Contribution	<u>\$53,000.00</u>	
Total Received		\$396,100.00
Business Grants	294,864.22	
City Expenses	72,829.69	
Extra City Wages	<u>28,406.09</u>	
Total Expended		<u>\$396,100.00</u>
Remaining Funds		<u>0.00</u>

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

- a. Schedule of Claims -
- | | | |
|---------------|---------------|--------------------|
| Unpaid Claims | \$50,765.63 | |
| Paid Claims | <u>\$0.00</u> | |
| Total | | <u>\$50,765.63</u> |
- b. Resolution No. 2020-97 Resolution Accepting Contributions.
- | | | |
|--------------------------|----------|---------------|
| Men’s Card Playing Group | \$121.87 | Senior Center |
| Peter & Margaret Angell | \$230.00 | Shade Tree |
| Ken Gamradt | \$100.00 | Police Dept. |
- c. Gambling Application for Exempt Permit request from Ivy’s Legacy Foundation for a raffle on January 16, 2021 at the Next Door Bar.

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve Consent Agenda Items a and b. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Johnson, Leach and Mayor Stone. Against: None. The motion passed.

A motion was made by Council Member Johnson and was seconded by Council Member Kelly to approve Consent Agenda Item c. A vote being recorded as follows: For: Council Members

Johnson, Kelly, Fuechtmann and Mayor Stone. Against: None. Abstain: Council Member Leach. The motion passed.

The Council thanked the Men's Card Playing Group, Peter & Margaret Angell and Ken Gamradt for their donations.

11. INFORMATIONAL ITEMS

a. Meeting to certify election results set for Friday, November 13, 2020 at 3:00 p.m.

There was a total of 2,252 voters. 630 were absentee, 692 took advantage of early voting and 930 were election day voters which leaves a 91% voter turnout.

b. Spectrum Lineup Changes.

12. ADJOURNMENT

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to adjourn the meeting. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Johnson and Mayor Stone. Against: None. The motion passed.

With no further business to come before the Council, Mayor Stone adjourned the meeting.

Respectfully submitted,

Mayor Warren Stone

City Administrator Vicki Willer