

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, OCTOBER 17, 2012**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, October 17, 2012 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Al Coenen, Keith Johnson, Mike Olson, Warren Stone and Mayor Rykken. Also present were City Administrator Vicki Willer, City Planner Sarah Morton and City Engineer Yapp. Mayor Rykken presided thereat.

2. APPROVAL OF AGENDA

The agenda was approved with the addition of 7f.

3. APPROVAL OF MINUTES

A motion was made by Council Member Johnson and was seconded by Council Member Stone to approve the October 3, 2012 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Johnson, Stone, Olson, Coenen and Mayor Rykken. Against: None. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

Al Coenen – 427 Pendergast St., Sauk Centre. Mr. Coenen disagrees with the fact that the taxpayers pay 90% of the employees insurance. He feels that employees should be responsible for paying a higher percentage. Mr. Coenen also stated that he disagrees with the Labor Agreement with Teamsters 320 (7b).

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS

a. The EDA met on Tuesday, October 9, 2012 and discussed the following:

- Learned that Sauk Centre Opportunities has sold their building in the Industrial Park which may open opportunities for other building construction.
- Chamber is to hold their annual membership meeting.
- Discussed avenues to assist businesses and find trained employees as through a training grant through DEED.
- Heard from a realtor representing the property south of the freeway that alternative terms may be available if the City desires to purchase the property.
- Learned that staff is working with a business regarding potential location at the Information Center property.
- Heard that staff is working with a potential service business on a downtown location which may include some revolving loan funds.
- Learned that two existing Revolving Loan Fund loans remain current on payments.

7. ACTION ITEMS

- a. The City has received a Petition for Vacation of a Road Right of Way in the City. The right of way requested to be vacated is a part of the extension of 10th Street South which lies westerly of Beltline Road.

The existing right of way and the roadway as constructed are not the same. The petition has been signed by the adjoining property owners. Prior to the vacation of any city street (right of way) a public hearing must be conducted. A date of November 21, 2012 is suggested. This will give adequate time for Planning Commission review at its next meeting.

Council Member Olson introduced Resolution No. 2012-75, A Resolution Setting a Public Hearing on a Vacation of Road Right of Way Commenced by a Petition of a Majority of Abutting Landowners. The motion was seconded by Council Member Coenen. A vote being recorded as follows: For: Council Members Olson, Coenen, Stone, Johnson and Mayor Rykken. Against: None. The motion passed.

- b. The Finance Committee and Teamsters Local 320 Public Works have reached a Tentative Agreement (TA) for the renewal of the Union Contract for 2013-2014.

Highlights include:

1. Contract in place for 2013-2014
2. New Article for SNOW PAY. Employees when called to work to plow snow outside the normal work day will be entitled to 2 hours overtime and 6 hours regular time pay for an 8 hour shift.
3. Part Time Benefits – Pro-rated benefits are assigned according to the normal work schedule for part time. (This amendment brings the contract into conformance with the existing Memorandum of Understanding executed with Rousslange was hired as a Part Time Public Works Employee earlier in the year.)
4. Opener in Contract for second year to allow for negotiation and amendment to Health Insurance Plan.
5. Employee Share of Health Insurance Premium Contribution raised to 15% for family plan health.
6. Requirement added that forms reporting injury must be given to supervisor prior to the end of the shift when the injury occurred.
7. Wages: Increase 3% in 2013 and 2.5% in 2014. Rationale is the 3% covers in part the increase paid by employee for health insurance.

A motion was made by Council Member Stone and was seconded by Council Member Johnson to approve the contract with MN Teamsters Public Works Union Local 320 for 2013-2014. A vote being recorded as follows: For: Council Members Stone, Johnson, Olson and Mayor Rykken. Against: Council Member Coenen. The motion passed.

- c. The City currently offers employees the option to purchase supplementary benefits in addition to the Health Insurance offered by the City. Those benefits include life insurance and short term disability through USABLE and also AFLAC.

Colonial Life offers a similar program at less cost. Colonial Life is requesting the City offer its life insurance, short term disability and supplementary insurance similar to AFLAC to employees through a payroll pre-tax deduction (where applicable).

If approved, Colonial Life representatives will meet with employees for a plan year beginning January 1, 2013. In addition, they will provide benefits summary statements for all employees of all benefits they receive from the City. This is not a cost to the city.

A motion was made by Council Member Coenen and was seconded by Council Member Olson to approve offering supplemental benefits through Colonial Life to eligible employees. A vote being recorded as follows: For: Council Members Coenen, Olson, Johnson, Stone and Mayor Rykken. Against: None. The motion passed.

- d. The City Council is the Canvass Board for City Elections. The City Council must meet to confirm the ballot counts for each City office from 3-10 days after a General Election.

The City can meet on Friday, November 10th through November 16th. This meeting typically takes five minutes and can be held during the day.

A motion was made by Council Member Stone and was seconded by Council Member Olson to set the Special City Council Meeting to canvass election results for Friday, November 9, 2012 at 1:00 p.m. A vote being recorded as follows: For: Council Members Stone, Olson, Coenen, Johnson and Mayor Rykken. Against: None. The motion passed.

- e. Payment Approval No. 3 has been submitted for payment by RL Larson for work completed on the 4th Street Stormwater Project. The payment request is \$496,779.61.

Work completed to date totals \$767,778.05. Payments to date including this payment total \$729,389.15.

A motion was made by Council Member Olson and was seconded by Council Member Johnson to approval Partial Payment Voucher No. 3 in the amount of \$496,779.61. A vote being recorded as follows: For: Council Members Olson, Johnson, Stone, Coenen and Mayor Rykken. Against: None. The motion passed.

- f. At the September 5, 2012 City Council Meeting, the Council set a public hearing date to consider improvements of Pendergrast Street for October 17, 2012.

In order to meet deadlines for publication and mailing dates, staff is requesting the date be pushed forward to November 7, 2012.

Council Member Stone introduced Resolution No. 2012-77, Resolution Receiving Feasibility Study and Calling for Public Hearing for 2013 Improvements Pendergrast Street. The motion was seconded by Council Member Olson. A vote being recorded as follows: For: Council Members Stone, Olson, Johnson and Mayor Rykken. Against: None. Abstain: Council Member Coenen. The motion passed.

8. UNFINISHED BUSINESS

a. City Engineer Yapp reported on the 4th Street Stormwater Project as follows:

- The Subcontractor has been replaced.
- East side of Main Street will soon be paved.
- Some blocks now have curb on the South side.
- Completion date is scheduled for October 26, 2012.

City Engineer Yapp also noted that an issue has arisen regarding the Trisko Plumbing & Heating building which is located adjacent to the old city hall parking lot. In the past, the City paved up to Trisko's building (behind the curb). This prevented water from seeping into the building through the foundation. During this project, that pavement was removed and the plan was to make the area behind the curb an infiltration area; however, there has been a concern raised by the owner (Trisko) that this will cause water leakage into the building. Trisko has expressed their dissatisfaction with this plan and they are requesting that the City put the pavement back in.

Yapp explained that the foundation of the building is exposed. The water causing the problem is water running off the roof and not water from the parking lot. Water from the parking lot is directed to the East (Pine Street) and is prevented from flowing to the building by the curb.

The Council was presented with the following options:

1. Leave the plan as is and encourage the owner to install rain gutters.
2. Amend the plan and install paving back behind the curb to the building.

It was the general consent of the Council to go with Option No. 1.

b. Due to the short time frame for the fence installation, the City is coming up against supply issues. The contractor has requested an extension for fence completion. It is the intent to install November 2-3 and no later than November 10th.

A motion was made by Council Member Coenen and was seconded by Council Member Stone to extend the completion date for fence installation to November 10, 2012. A vote being recorded as follows: For: Council Members Coenen, Stone, Olson and Mayor Rykken. Against: Council Member Johnson. The motion passed.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council then considered the following Consent Agenda:

- a. Schedule of Claims – Total of unpaid claims of \$88,243.87 and paid claims of \$3,565.40 for a total of \$91,809.27
- b. List of September checks totaling \$694,945.51 (Check No. 033066 through Check No. 033177 and No. 1652E through No. 1676E and three payroll ACH transfers).
- c. Resolution No. 2012-76, Resolution Accepting Contribution. The contribution totaled \$7,000 from the Sauk Centre Youth Hockey Association to be used towards the Arena.

A motion was made by Council Member Johnson and was seconded by Council Member Olson to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Johnson, Olson, Stone, Coenen and Mayor Rykken. Against: None. The motion passed.

11. INFORMATIONAL ITEMS

- a. October 2, 2012 Draft Safety Committee Meeting Minutes.
- b. Don Struss has been with the City for 6 years on October 23, 2012. According to the Public Works Union Contract, he will move to Step 7 (\$21.15) of the wage scale.
- c. Election Equipment testing is scheduled for Tuesday, October 30, 2012 at 10:00 a.m. The General Election is November 6, 2012 at City Hall. The School Board Elections are on the same ballot as City, State and Federal. The ballot is two sided and is available in the Sauk Centre Herald, online as well as posted in City Hall.

12. ADJOURNMENT

A motion was made by Council Member Stone and was seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Johnson, Coenen, Olson and Mayor Rykken. Against: None. The motion passed.

With no further business to come before the Council, Mayor Rykken adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Mayor Dennis Rykken

City Administrator Vicki Willer