

**SAUK CENTRE CITY COUNCIL
REGULAR MEETING
WEDNESDAY, OCTOBER 2, 2019**

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Wednesday, October 2, 2019 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Joe Fuechtmann, David Thomas, Heidi Leach and Diane Kelly. Also present was City Administrator Vicki Willer, City Planner Sarah Morton, Administrative Assistant Nicki Vogt, Public Works Supervisor Ben Clink and City Engineer Chuck Boser. Acting Mayor Thomas presided thereat. Mayor Stone was absent.

2. APPROVAL OF AGENDA

A motion was made by Council Member Leach and was seconded by Council Member Kelly to approve the agenda as presented. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

3. APPROVAL OF MINUTES

A motion was made by Council Member Fuechtmann and was seconded by Council Member Leach to approve the September 18, 2019 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Fuechtmann, Leach, Kelly and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)

None.

5. PUBLIC HEARINGS

None.

6. REPORTS/PRESENTATIONS/AWARDS

a. The EDA met on Wednesday, October 2nd and discussed the following:

- Received Chamber update
- Received withdrawal of offer on Unger property
- Building permit has been issued for the Railroad property
- Discussed the opportunity to utilize TIF for a proposed upcoming project
- Reviewed potential development for future of Unger property

b. The Park Board met on Tuesday, October 1st and discussed the following:

- Winterization has begun within the parks and campground
- Jaycee Park playground installation is complete
- Received update on campground stats
- Received Summer Rec report – see 7e

- Recommend amendment of Campground Lease Agreement – See 7c

7. ACTION ITEMS

- a. At the City Council meeting on September 18, 2019, they approved the solicitation of quotes for the purchase of a tractor/blower/mower/sweeper to be shared by the Airport and Park Board.

The purchase is to include the trade of the New Holland TC45 and the New Holland GT-20 Garden Tractor currently at the Park Dept.

Quotes were accepted until Thursday, September 26, 2019 at which time one quote was received.

<u>Company</u>	<u>Equipment</u>	<u>Net Cost</u>
Midwest Machinery	John Deere 2025R	\$23,534.88

The net cost was derived from a total cost of \$36,034.88, less a trade allowance of \$12,500.

The net cost of \$23,534.88 is below the budgeted allowance for equipment of \$26,500.00.

Council Member Kelly introduced Resolution No. 2019-71, Resolution Accepting Quote for Tractor. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

- b. At the September 18, 2019 City Council meeting, the Council approved the solicitation of quotes for the replacement of the Bobcat Toolcat. A request for quotes was advertised and sent to dealers known to carry the product.

Two dealers responded to the request. Both companies utilized the State Bid for quoting the equipment. The Net Cost is derived from the State Bid Cost less the trade-in.

<u>Company</u>	<u>Equipment</u>	<u>Net Cost</u>
Alex Power Equipment	Bobcat 5600	\$39,413.90
Farm-Rite Equipment	Bobcat 5600	\$31,863.08

A trade was allowed from Alex Power Equipment of \$24,565.00. A trade was allowed from Farm-Rite of \$33,400.00

The net cost of \$31,863.08 is well below the budgeted allowance for equipment of \$41,000.

Council Member Leach introduced Resolution No. 2019-72, Resolution Accepting Quote for Toolcat. The motion was seconded by Council Member Fuechtmann. A vote being

recorded as follows: For: Council Members Leach, Fuechtmann, Kelly and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

- c. The City Council approved an updated Campsite Agreement for Seasonal Campers at the Council meeting on September 18, 2019.

The City has received pushback on the updated rules and on the existing rule:

- Concern regarding the rule on excavation or putting in posts.

***Excavation** – No digging or driving of rods, stakes, posts or pipes or any other object including relocation of fire pits will be permitted unless the Camper first obtains consent from the Campground to determine exact location of any buried electric, water or sewer lines. Campers will be responsible for any damage caused by non-compliance of this rule.*

- Number of Vehicles -

***Vehicles** – Camper is allowed two vehicles per site in addition to the camping unit. For the purpose of this section the term vehicle includes trailer, boat, car, truck including tow unit, or golf cart. Please do not bring excess vehicles to the campground. The Campground may provide boat trailer parking at an alternate location if available.*

The Park Board is recommending the Council approve amendment to the Agreement to not include golf carts in the vehicle count.

A motion was made by Council Member Kelly and was seconded by Council Member Leach to amend campground rules as recommended by the Park Board. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

- d. At the City Council meeting on September 18, 2019, the Council approved an offer of \$12,500 for the vacant lots between 1st S. N. and 2nd St. N. for a potential storm treatment area.

The Seller has counteroffered at \$15,000.00.



Council Member Leach introduced Resolution No. 2019-73, Resolution Authorizing Purchase of Real Estate. The motion was seconded by Council Member Fuechtmann. A vote being recorded as follows: For: Council Members Leach, Fuechtmann and Acting Mayor Thomas. Against: Council Member Kelly. Absent: Mayor Stone. The motion passed.

- e. The Community Ed Agreement with ISD 743 is up for renewal in 2023. The City has contributed \$9,000 toward the program since 2002.

The Park Board is recommending continuing with the Agreement at \$9,000 for three years.

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve a contract with ISD 743 for three years in the amount of \$9,000 per year. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

- f. Chuck Anderson has requested that a parcel of land he owns as Kandota Landing LLC be subdivided into two conforming parcels. The property is located at 849 Lakeridge Drive and is legally described as Lot 28, Block 1, Lakeridge.

The Certificate of Survey was presented to the Council for their review. Both lots will meet the minimum requirements as stand-alone lots.

The existing sewer and water service for Lot 28 terminates on the newly created lot. The owner is to work with the Sauk Centre Public Utilities to form a resolution on the utilities to the remainder lot prior to the finalization of the lot split.

Council Member Fuechtmann introduced Resolution No. 2019-74, Resolution Approving a Minor Subdivision (Lot Split) for Kandota Landing Inc. The motion was seconded by

Council Member Kelly. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach and Acting Mayor Stone. Against: None. Absent: Mayor Stone. The motion passed.

- g. Dorothy Ripka, 126 Fairy Lake Road, has requested to subdivide a portion of her property to be added to the neighboring property owned by her son.

The portion of the lot to be subdivided and subsequently added to the neighboring property is outlined in diagram below.



Council Member Leach introduced Resolution No. 2019-75, Resolution Approving a Minor Subdivision (Lot Split) for Dorothy Ripka, Trustee of the Dorothy Ripka Family Revocable Trust. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

8. UNFINISHED BUSINESS

- a. City Engineer Chuck Boser updated the Council on the North Project stating that they were able to complete paving and turf establishment. Manholes will be completed within the week. He has met with residents on Lakeshore Drive regarding grading issues. They will go back in and fill some areas.
- b. The City and Teamsters Local 320 are in the process of selecting an Arbitrator for the upcoming Arbitration Hearing. The Union has elevated the Grievances regarding the payment of insurance deductibles for December 2018.

- c. Planning is underway for the relocation of the Red School House to Jaycee Park. The Park Board will be working on the layout with final approval for the move to come before the City Council at a later date.

9. NEW BUSINESS

None.

10. CONSENT AGENDA

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims -	Unpaid Claims	\$100,406.59
		Paid Claims	<u>\$0.00</u>
		Total	<u>\$100,406.59</u>

- b. Resolution No. 2019-76, Resolution Accepting Contributions. The contributions are as follows:

Men’s Card Playing Group	\$167.34	Senior Center
Community Connections	\$5,000.00	Ambulance Department

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly and Acting Mayor Stone. Against: None. Absent: Mayor Stone. The motion passed.

The Council thanked the Men’s Card Playing Group and Community Connections for their donation.

11. INFORMATIONAL ITEMS

- a. Charter Notifications

- Various Rate Increases
- Lineup Change ESPN Classic 401 Removed
- Lineup Change Fox Sports 414 - 415 – 418 Removed
- Lineup Change Disney Family On Demand 999

- b. Reminder – Public Hearing on Rental Code – October 9, 2019 at 6:30 p.m.

- c. School Election on Referendum – November 5, 2019 – City Hall for entire District

12. ADJOURNMENT

A motion was made by Council Member Kelly and was seconded by Council Member Leach to adjourn the meeting. A vote being recorded as follows: For: Council Members Kelly, Leach, Fuechtmann and Acting Mayor Thomas. Against: None. Absent: Mayor Stone. The motion passed.

With no further business to come before the Council, Acting Mayor Thomas adjourned the meeting at 6:54 p.m.

Respectfully submitted,

Acting Mayor David Thomas

City Administrator Vicki Willer