

**SAUK CENTRE CITY COUNCIL
SPECIAL MEETING
TUESDAY, AUGUST 28, 2007– 2:00 P.M.**

1. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The Sauk Centre City Council met in a Regular Meeting on Tuesday, August 28, 2007 at 2:00 p.m. at the City Hall Upper Level Conference Room pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members David Thomas, Keith Johnson, Warren Stone and Al Coenen. Also present were City Administrator/Clerk Vicki Willer, Police Chief James Metcalf, Public Works Director (PWD) Butch Wessel, Ambulance Director Kathy Struffert and Administrative Assistant Nicki Vogt. Mayor Kirckof presided thereat.

2. ACTION ITEMS

Mayor Kirckof stated that the Finance Committee met on Tuesday, August 21, 2007 at which meeting they reviewed and made changes to the budget as presented at this meeting.

The Council then discussed the following amendments to the 2008 proposed agenda:

<u>GENERAL FUND</u>	<u>INITIAL</u>	<u>AMENDED</u>
E100-41110-309 Computer Consult	\$2,500	\$2,000
E100-41110-322 Postage Expense	\$1,560	\$1,000
 <u>ADMINISTRATION</u>	 <u>INITIAL</u>	 <u>AMENDED</u>
E100-41400-200 Office Supplies	\$2,500	\$2,000
 <u>PLANNING & ZONING</u>	 <u>INITIAL</u>	 <u>AMENDED</u>
E100-41910-210 Operating Supplies	\$1,000	\$500
E100-41910-240 Small Tools/Minor E	\$500	\$250
E100-41910-241 Computer Equip	\$5,000	\$2,500
E100-41910-326 Copy Exp/Usage	\$2,000	\$1,200

A motion was made by Council Member Johnson and seconded by Council Member Thomas to approve the above recommended changes. A vote being recorded as follows: For: Council Members Johnson, Thomas, Stone and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

<u>PUBLIC WORKS (GENERAL)</u>	<u>INITIAL</u>	<u>AMENDED</u>
E100-43000-112 Clothing Allowance	\$600	\$450
 <u>STREETS & HIGHWAYS</u>	 <u>INITIAL</u>	 <u>AMENDED</u>
E100-43100-530 Improve O/T Bldg	\$200	\$2,000
 <u>PARKS & REC</u>	 <u>INITIAL</u>	 <u>AMENDED</u>
E100-45200-313 Consulting Fees	\$200	\$0

A motion was made by Council Member Stone and seconded by Council Member Johnson to approve the above recommended changes. A vote being recorded as follows: For: Council Members Stone, Johnson, Thomas and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

Public Works Director Wessel was directed by the Council to take a look at the transit building and how it is heated.

<u>POLICE ADMINISTRATION</u>	<u>INITIAL</u>	<u>AMENDED</u>
E100-42100-202 Ink Cartridge	\$1,200	\$1,400
E100-42100-240 Small Tools/Minor E	\$2,000	\$0

A motion was made by Council Member Thomas and was seconded by Council Member Stone to approve the above recommended changes. A vote being recorded as follows: For: Council Members Thomas, Stone, Johnson and Mayor Kirckof. Against: Council Member Coenen. The motion passed.

<u>AMBULANCE</u>	<u>INITIAL</u>	<u>AMENDED</u>
E240-44101-240 Small Tools/Minor E	\$9,000	\$7,500

A motion was made by Council Member Johnson and seconded by Council Member Stone to approve the above recommended change. A vote being recorded as follows: For: Council Members Johnson, Stone and Mayor Kirckof. Against: Council Member Coenen. Abstain: Council Member Thomas. The motion passed.

The Council requested that City Administrator Vicki Willer re-code ambulance shots into Training/Safety.

Mayor Kirckof left the meeting at 4:15 p.m.

<u>ARENA</u>	<u>INITIAL</u>	<u>AMENDED</u>
E270-45182-309 Computer Consulting	\$300	\$150
E270-45182-313 Consulting Fees	\$500	\$0
E270-45182-321 Phone/Cell Expense	\$1,400	\$1,200
E270-45182-436 Conf/Mtg Expense	\$650	\$550

A motion was made by Council Member Stone and seconded by Council Member Johnson to approve the above recommended changes. A vote being recorded as follows: For: Council Members Stone, Johnson and Thomas. Against: Council Member Coenen. Absent: Mayor Kirckof. The motion passed.

City Administrator Vicki Willer presented a levy worksheet showing what it would take to fund the budget. The levy is proposed at a 12% increase.

After review and discussion regarding the levy worksheet, a motion was made by Council Member Stone and seconded by Council Member Johnson to remove the Ambulance \$35,000 from the Special Revenue Levy. A vote being recorded as follows: For: Council Members Stone, Johnson and Coenen. Against: None. Abstain: Council Member Thomas. Absent: Mayor Kirckof. The motion passed.

3. COMMENTS

City Administrator Vicki Willer stated that she will make all appropriate changes. The preliminary budget will then come before the Council at their September 5, 2007 Regular Meeting.

4. ADJOURNMENT

A motion was made by Council Member Stone and seconded by Council Member Johnson to adjourn the meeting. A vote being recorded as follows: For: Council Members Stone, Johnson, Coenen and Thomas. Against: None. Absent: Mayor Kirckof. The motion passed.

With no further business to come before the Council, Council Member Thomas adjourned the meeting at 5:15 p.m.

Respectfully Submitted,

Mayor Brad A. Kirckof

City Administrator Vicki Willer