

**SAUK CENTRE CITY COUNCIL  
SPECIAL WORKSHOP SESSION  
WEDNESDAY, AUGUST 25, 2010 – 2:00 P.M.**

**1. CALL TO ORDER/ROLL CALL**

The Sauk Centre City Council met in a Special Workshop Meeting on Wednesday, August 25, 2010 at 2:00 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Mayor Brad Kirckof, Council Members Keith Johnson, Warren Stone and Al Coenen. Also present were City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, Public Works Director Butch Wessel, Ambulance Director Kathy Struffert, Fire Chief Keith Polipnick, Street Foreman Tom Johnson and Parks Foreman Dave Beilke. Council Member Thomas was absent. Mayor Kirckof presided thereat.

**2. WORKSHOP**

The Council reviewed the proposed Preliminary Expense Budget as follows:

41110 General Government	
210 Supplies	Raised to 200.00
41120 CVB Lodging Tax	No Change
41400 Administration	Noted that the wages reflect a 1.5% adjustment and scheduled step increases.
131 Health Insurance	Reduced to \$47,563.00. No rate increase for 2011.

A motion was made by Council Member Coenen drop the Cost of Living increase to Zero for 2011. Motion died for lack of a second.

41410 Elections	No Change
41530 Finance/Audit	No Change
41600 Legal Service	No Change
41910 Planning & Zoning	
106 Board Salaries	Reduced to \$2,400.00
210 Supplies	Combined with Small Tools and reduced to \$400.00
240 Small Tools	Removed and combined above
303 Engineering	Reduced to \$4,000.00
304 Legal	Reduced to \$5,000.00
309 Computer Cons.	Reduced to \$400.00
436 Conference Exp	Reduced to \$350.00
41940 City Hall	No Change
42100 Police Administration	
131 Health Insurance	Adjusted to \$24,400.00 – No rate increase for 2011

212 Motor Fuels	Noted that upcoming lease renewal will not include fuel so car expenses will be split between fuel and lease beginning in 2011. Fuel adjusted to \$19,000.00
240 Small Tools	Reduced to \$8,000.00
313 Consulting Fees	Reduced to \$800.00
415 Leased Vehicles	Reduced to \$16,000.00 (Costs no longer include fuel).
42110 Police Patrol	
122 FICA	Corrected Calculation Raised to \$4,496.44
42200 Fire Service	No Change
42300 Siren	No Change
42700 Animal Control	No Change

A motion was made by Council Member Stone and was seconded by Council Member Coenen to zero out the Public Works General Budget. A vote being recorded as follows: For: Council Members Johnson, Stone, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Thomas. The motion passed

43000 Public Works	Budget reduced to Zero. Position is proposed to be eliminated in 2011. Duties will be split among other staff members with possible new full time, part time or seasonal in the future.
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A motion was made by Council Member Stone and was seconded by Council Member Coenen to budget \$50,000 for either Full Time or Part Time Seasonal Employment for Streets and Parks to be allocated later. A vote being recorded as follows: For: Council Members Johnson, Stone, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Thomas. The motion passed

43100 Streets	
103 Part Time	Added \$30,000 as placeholder noted above for possible future seasonal or full time employee. (\$20,000 budgeted in Parks for total of \$50,000)
104 Temporary	Removed (included in above)
303 Engineering	Reduced to \$300
304 Legal	Reduced to \$250
400 Bldg Repair	Raised to \$6,000
540 Heavy Equip	Reduced to \$30,000
43125 Ice/Snow	No Change
43128 Street Lighting	No Change
43129 Sidewalks	No Change
43150 Storm Drainage	No Change

43241	Composting	No Change
43243	Waste Oil Disposal	No Change
45128	Outdoor Rink	No Change
45180	Information Center	No Change
45181	Transit Building	No Change
45183	Campground	
	308 Contract Work	Reduce to \$400
45184	Walnut Garage	No Change
45188	Cultural Programming	No Change
45200	Parks/Rec	
	103 Part Time	Added \$20,000 for possible seasonal or full time employee (60/40 with street) From Motion in Street Dept. above.
	104 Temporary	Reduced to Zero
	491 Summer Rec	Reduced to \$6,000
	714 Sinking Fund	Reduced to \$10,000
46100	Lake Restoration	No Change
46101	Shade Tree	No Change
End of General Fund		
101-42100	Sinking Fund	No Change
211-45502	Library	No Change
214-42100	Forfeiture	No Change
224-42200	Fire Equip	No Change
225-42200	Fire Operating	No Change
226-46500	EDA	No Change
227-46500	Revolving	No Change
230-49815	Airport	No Change
240-44101	Ambulance	
	100 FT (Director etc)	No Change – Noted reflects 5% (No inc since 2006)
	103 Part Time EMT	Adjust to \$98,455 to reflect a 1.5% Increase
	210 Supplies	Reduce to \$1,000
	222 Tire/Equip Repair	Reduce to \$1,000
	326 Copies	Reduce to \$150
	401 Bldg Repair	Reduce to \$4,000

404	Equip Repair	Reduce to \$6,000
250-49300 through 259-49300		TIF Funds – No Change
260-45186	Senior Center	No Change
270-45182	Arena	No Change
270-45185	Figure Skating	No Change
Bond Funds 313 through 518		No Change
Capital Imp. Funds 407 and 439		No Change

Revenue Budget

A motion was made by Council Member Stone and was seconded by Council Member Coenen to set the 2011 Tax Levy up to the levy limit without exceeding prior years overall levy. A vote being recorded as follows: For: Council Members Johnson, Stone, Coenen and Mayor Kirckof. Against: None. Absent: Council Member Thomas. The motion passed.

**3. ADJOURNMENT**

A motion was made by Council Member Stone and was seconded by Council Member Coenen to adjourn the meeting. A vote being recorded as follows: For: Council Members Coenen, Stone, Johnson and Mayor Kirckof. Against: None. Absent: Council Member Thomas. The motion passed.

With no further business to come before the Council, Mayor Kirckof adjourned the meeting at 4:44 p.m.

Respectfully submitted,

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Mayor Brad A. Kirckof

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City Administrator Vicki M. Willer