

**SAUK CENTRE CITY COUNCIL  
REGULAR MEETING  
WEDNESDAY, AUGUST 7, 2019**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

The Sauk Centre City Council met in a Regular Meeting on Wednesday, August 7, 2019 at 6:30 p.m. in the City Hall Council Chambers pursuant to due notice being given thereof. Present were Council Members Joe Fuechtmann, David Thomas, Heidi Leach, Diane Kelly and Mayor Warren Stone. Also present was City Administrator Vicki Willer, City Planner Sarah Morton, Police Chief Bryon Friedrichs, Administrative Assistant Nicki Vogt and City Engineer Chuck Boser. Mayor Stone presided thereat.

**2. APPROVAL OF AGENDA**

A motion was made by Council Member Thomas and was seconded by Council Member Kelly to approve the agenda, with changes. A vote being recorded as follows: For: Council Members Thomas, Kelly, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

**3. APPROVAL OF MINUTES**

A motion was made by Council Member Leach and was seconded by Council Member Fuechtmann to approve the July 17, 2019 Regular Meeting Minutes as presented. A vote being recorded as follows: For: Council Members Leach, Fuechtmann, Kelly, Thomas and Mayor Stone. Against: None. The motion passed.

**4. PUBLIC OPEN FORUM (Comments Limited to 3 Minutes)**

None.

**5. PUBLIC HEARINGS**

None.

**6. REPORTS/PRESENTATIONS/AWARDS**

- a. The EDA met on August 7, 2019 to discuss a purchase agreement which was discussed in a closed session. See 12.
- b. Removed from agenda.
- c. The Operations Committee met on August 6, 2019 and discussed the following:
  - Capital Improvement Plan
  - Street Improvement Projects
  - Mill & Overlay Projects
  - Seal Coating Projects

**7. ACTION ITEMS**

- a. Chance Kostreba submitted his resignation from the Sauk Centre Police Department. Chance has served as a part-time employee for two years and has now accepted a full-time position with another department.

A motion was made by Council Member Thomas and was seconded by Council Member Fuechtmann to accept the resignation of Chance Kostreba from the Sauk Centre Police Department. A vote being recorded as follows: For: Council Members Thomas, Fuechtmann, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- b. As a part of the procedure for implementing the Local Option Sales Tax, the Council is required to approve the new Tax Bill authorized by the State Legislature.

This action is to be completed by Resolution and is the City's official approval of the language in the law authorizing the tax. The Resolution then needs to be filed with the Secretary of State after which the City can act on the legislation and adopt the Ordinance implementing the tax soon thereafter.

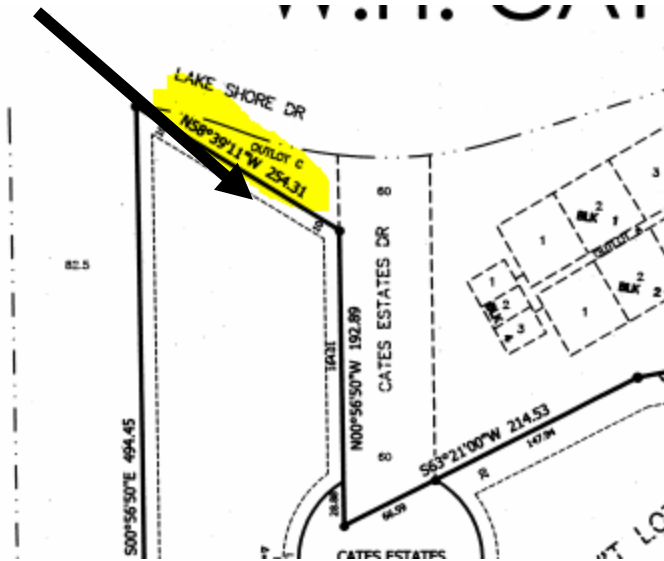
Council Member Leach introduced Resolution No. 2019-46, Resolution Approving Minnesota Laws, 2019 Special Session, Chapter 6, Article 6, Section 28. The motion was seconded by Council Member Kelly. A vote being recorded as follows: For: Council Members Leach, Kelly, Fuechtmann, Thomas and Mayor Stone. Against: None. The motion passed.

- c. The Police Department has three vehicles in their possession that have been forfeited for DUI/Drug Violations and have been forfeited and released by the Stearns County Attorney's Office to the City. The Department desires to sell the following vehicles to the highest bidder:

- 2000 Mercury Cougar
- 2003 Audi Quatro
- 2006 Chevrolet Impala

Council Member Fuechtmann introduced Resolution No. 2019-47, Resolution Declaring Property as Excess and Authorizing Advertisement for Sale. The motion was seconded by Council Member Thomas. A vote being recorded as follows: For: Council Members Fuechtmann, Thomas, Leach, Kelly and Mayor Stone. Against: None. The motion passed.

- d. During the platting process for the new plat W.H. Cates Estates 2<sup>nd</sup> Addition, it was noted by the engineer that a distance measurement on the underlying plat W.H. Cates 1<sup>st</sup> Addition was incorrect. The northerly line of the plat measured at 154.31 feet, but the plat indicated it was 254.31 feet. This Plat Correction Certificate makes the correction to the plat which is carried forward to the new plat.



A motion was made by Council Member Thomas and was seconded by Council Members Leach to approve the execution of the Certificate of Plat Correction. A vote being recorded as follows: For: Council Members Thomas, Leach, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

- e. Pay Request #10 has been received from Breitbach Construction Co.

Contract Amount	\$3,213,068.25
Value Completed to Date	\$2,326,366.36
Amount Earned	\$2,326,366.36
Less Retainage	<u>-\$116,318.32</u>
Subtotal	\$2,210,048.04
Less Previously Paid	<u>-\$,970,434.97</u>
Amount Due this Request	<b>\$239,613.08</b>

A motion was made by Council Member Fuechtmann and was seconded by Council Member Kelly to approve Pay Request No. 11 to Breitbach Construction Company for \$239,613.08. A vote being recorded as follows: For: Council Members Fuechtmann, Kelly, Leach, Thomas and Mayor Stone. Against: None. The motion passed.

- f. The Weed Control Survey has been concluded at the direction of Big Sauk Lake Association for the 2020 Proposed Aquatic Weed Control proposal.

*The results and recommendation contained in the recent RMB Aquatic Vegetation Survey indicate that approximately 38-acres of high density invasive Curly Leaf Pondweed growth*

*occurs in the north end of the North Basin of Sauk Lake. After review of the report, an approximate 25-acre area, where CLP was found to be “abundant”, appears to be appropriate for potential treatment in 2020. A budget recommendation has been prepared for control of this invasive species during 2020, and is detailed below.*

**2020 BUDGET**

Curly Leaf Pondweed Treatment 2020

Schedule of Cost:

<u>Description</u>	<u>Acres</u>	<u>Rate</u>	<u>Estimated Cost</u>
CLP Treatment	25	\$375/acre	\$ 9,375
Sales Tax		7.375%	\$ 691
2020 Weed Survey			<u>\$ 4,250</u>
<b>TOTAL 2020 BUDGET</b>			<b>\$ 14,316</b>

A motion was made by Council Member Kelly and was seconded by Council Member Fuechtmann to approve the 2020 work plan and budget for aquatic weed control. A vote being recorded as follows: For: Council Members Kelly, Fuechtmann, Leach, Thomas and Mayor Stone. Against: None. The motion passed.

- g. Pay Request #4 has been received from Molitor Excavating, Inc. for the Getty Street Project.

Contract Amount	\$315,016.00
Value Completed to Date	\$295,974.18
Amount Earned	\$294,974.18
Less Retainage	<u>-\$2,959.74</u>
Subtotal	\$293,014.43
Less Previously Paid	<u>-\$,247,127.96</u>
Amount Due this Request	<b>\$45,886.48</b>

A motion was made by Council Member Thomas and was seconded by Council Member Leach to approve Pay Request No. 4 to Molitor Excavating. A vote being recorded as follows: For: Council Members Thomas, Leach, Kelly, Fuechtmann and Mayor stone. Against: None. The motion passed.

- h. Park Board Member Roger Harrison has missed three consecutive meetings. Mayor Stone recommended removing him from the Board due to absences.

A motion was made by Council Member Kelly and was seconded by Council Member Thomas to remove Roger Harrison from the Park Board and to advertise for the vacancy. A vote being recorded as follows: For: Council Members Kelly, Thomas, Leach, Fuechtmann and Mayor Stone. Against: None. The motion passed.

**8. UNFINISHED BUSINESS**

- a. The City Council, after the Open Meeting on the potential implementation of a Rental Registration and Inspection Program, stated that in the Fall a more formal meeting would be scheduled as a Public Hearing to consider Adoption of the Program.

Amendments have been made to the Program based on feedback from the meeting to be included in the new Program.

The Policy Committee will be reviewing the Amendments. The City Council scheduled a meeting for October 9, 2019 at 6:30 p.m. to present the revised Code for possible adoption.

- b. With difficulty in filling various Board Vacancies, the City Council needs to consider alternatives in filling these vacancies. The Planning Commission has operated short a member for several months. The Park Board often finds itself minus a member and struggles with having a quorum.

One option the Council could consider is to combine the Boards into one.

Pros: Less meetings

Would require five total members vs. ten.

Cons: Board’s Missions are different and draw different types of individuals to serve.

Another option is for the Council to act as the Planning Commission/Board of Adjustment. Essentially the Council would be appointed as the Board.

Pros: Planning Commission duties could occur at an already scheduled Council meeting.

Existing Planning Commission members could transfer to Park Board to fill that Board.

Cons: Authority/Input would rest with a smaller number of individuals.

Public Hearings would occur at one meeting with action the next. (Similar to Public Hearing at PC meeting and Action at next Council meeting.)

Would lengthen Council meeting on nights with Public Hearings.

Public Hearing from Prior Years:

	2016	2017	2018	2019
Variance	4	2		2
CUP	1	1		
Code Amend	2	1	2	2
Rezone	1		1	1
Plat	2			2

**9. NEW BUSINESS**

- a. The Department Heads have been provided with Budget Worksheet to complete for presentation to the Finance Committee. The Operations Committee will have reviewed the Capital Improvement Plan Proposals prior.

The City Council set a Workshop Date of August 27, 2019 at 4:30 p.m. to consider the budget as a whole for adoption of the Preliminary Budget and Levy for 2020.

The goal is to adopt the Preliminary Budget and Levy at the September 18, 2019 regular Council Meeting.

**10. CONSENT AGENDA**

The Council considered the following Consent Agenda Items:

a.	Schedule of Claims -	Unpaid Claims	\$959,991.82
		Paid Claims	<u>\$45.50</u>
		Total	<u>\$960,037.32</u>

- b. Resolution No. 2019-48, Resolution Accepting Contribution.

A motion was made by Council Member Leach and was seconded by Council Thomas to approve the Consent Agenda as presented. A vote being recorded as follows: For: Council Members Leach, Thomas, Kelly, Fuechtmann and Mayor Stone. Against: None. The motion passed.

**11. INFORMATIONAL ITEMS**

- a. City Engineer Boser updated the Council on the following projects:

North Project: All utilities are complete. Paving will begin in September.

Getty Street Project: They are beginning to work with landscaper to get boulder wall constructed at motel.

**12. CLOSED SESSION**

The City Council met in Closed Session to consider an offer for the Purchase of Real Estate.

Mayor Stone adjourned the Closed Session and reconvened in a Public Meeting. He announced that the Council reviewed the Purchase Agreement and has provided staff with input on proceeding.

**13. ADJOURNMENT**

With no further business to come before the Council, Mayor Stone adjourned the meeting at 7:36 p.m.

Respectfully submitted,

---

Mayor Warren Stone

---

City Administrator Vicki Willer